

# **City of Hattiesburg, MS**

*200 Forrest St.  
P.O. Box 1898  
Hattiesburg, MS 39401*



## **Minutes Report**

**Tuesday, September 4, 2018**

**4:00 PM**

**Council Chambers**

**City Council**

**I. Call to Order**

BE IT REMEMBERED that the regular meeting of the Hattiesburg City Council was held at 4:00 p.m. Tuesday, September 4, 2018, in Council Chambers at City Hall.

Those present included Mayor Toby Barker and members of the City Council Jeffrey George, Ward 1; Deborah Delgado, Ward 2 (Absent); Carter Carroll, Ward 3; Mary Dryden, Ward 4; and Nicholas Brown, Ward 5. Others in attendance included Director of Administration/City Clerk, Kermas Eaton; City Attorney, Randy Pope; Clerk of Council, Ronda S. Cole; Deputy Clerk of Council, Lisa Luu; City staff members; media; and the public.

Council President Carroll Called the meeting to order.

**II. Call to Prayer and Pledge of Allegiance**

The prayer was given by

Pastor Sylvester London, member of Mt. Olive Baptist Church.

The Pledge of Allegiance was led by Assistant Chief Sealy.

**III. Agenda Order**

THE MATTER OF THE AGENDA ORDER came before the Council.

**Agenda Adjustments:**

A MOTION was made by Council Member George and seconded by Council Vice President Dryden to

Add Policy Agenda Item VI.-13 at the request of the Administration as follows:

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 4 - George, Carroll, Dryden and Brown

Nays: 0

Absent: 1 - Delgado

**VI.-13    [2018-764](#)**

Acknowledge Declaration of State of Local Emergency due to Tropical Storm Gordon.

**Attachments:**    [Declaration of local Emergency-Gordon](#)  
[Gordon-Resolution](#)  
[Executed - Resolution #2018-125 state of emergency](#)

**IV. Presentation Agenda**

THE PRESENTATION AGENDA came before the Council.

There were no presentations at this time.

**V. Approval of Minutes****V.-1     [2018-763](#)**

Approval of minutes - for August 7 & 21, 2018.

**Attachments:** [min 8-6-18 AR, WS, BR FY'19](#)

[min 8-7-18](#)

[min 8-20-18 Unsafe PH, AR, BR FY'19](#)

[min 8-21-18 XS](#)

A MOTION was made by Council Member George and seconded by Council Vice President Dryden to approve the minutes of the August 6, 7, 20 & 21, 2018, City Council meetings.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 4 - George, Carroll, Dryden and Brown

Nays: 0

Absent: 1 - Delgado

**VI. POLICY AGENDA**

THE POLICY AGENDA came before the Council.

**VI.-1**     [2018-744](#)

Adopt a Resolution to set a Public Hearing before City Council at 4p.m. on Monday October 1, 2018 to determine if properties are in such state of uncleanness so as to be a menace to the health and safety of the community.

**Attachments:**   [Setting P.H. Memo 10.01.18](#)

[REQUEST P.H. RESOLUTION 10.01.18](#)

[Executed - Resolution #2018-121 setting a public hearing for unclean properties](#)

A MOTION was made by Council Member George and seconded by Council Vice President Dryden to Adopt a Resolution (#2018-121) to set a Public Hearing before City Council at 4 p.m. on Monday October 1, 2018 to determine if properties are in such state of uncleanness so as to be a menace to the health and safety of the community.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 4 - George, Carroll, Dryden and Brown

Nays: 0

Absent: 1 - Delgado

**VI.-2**     [2018-750](#)

Adopt the September 4, 2018 Amendments to the Budget for the City of Hattiesburg for the fiscal year ending September 30, 2018 and adopt resolution authorizing publication of amendments for funds in excess of 10% of the original appropriation fund balance.

**Attachments:**   [September 4 Budget Amendments](#)

[Executed - Resolution #2018-122 September 4 Budget Amendments](#)

A MOTION was made by Council Vice President Dryden and seconded by Council Member George to Adopt the September 4, 2018 Amendments to the Budget for the City of Hattiesburg for the fiscal year ending September 30, 2018 and adopt resolution (#2018-122) authorizing publication of amendments for funds in excess of 10% of the original appropriation fund balance.

Following discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 4 - George, Carroll, Dryden and Brown

Nays: 0

Absent: 1 - Delgado

- VI.-3**     [2018-754](#)     Adopt Resolution levying ad valorem taxes on all of the taxable property within the City of Hattiesburg, Mississippi, for the purpose of raising revenue for said City for the fiscal year beginning October 1, 2018, and ending September 30, 2019

**Attachments:**   [Resolution FY 19 Tax Levy](#)  
[Executed - Resolution #2018-127 FY 19 Tax Levy](#)

**Council President Carroll asked this item be voted on after the Fiscal Year 2019 Proposed Budget Hearing.**

- VI.-4**     [2018-735](#)     Adopt a Resolution declaring surplus certain Vehicles and equipment (per attached memo) and authorize sale of said vehicles and equipment at auction, and removal of said vehicles and equipment from the City's inventory of the Hattiesburg Parks and Recreation Maintenance Division.

**Attachments:**   [Resolution](#)  
[Memo requesting surplus](#)  
[Executed - Resolution #2018-123 declaring vehicles surplus - Parks & Rec](#)

**A MOTION was made by Council Member George and seconded by Council Member Brown to Adopt a Resolution (#2018-123) declaring surplus certain Vehicles and equipment (per attached memo) and authorize sale of said vehicles and equipment at auction, and removal of said vehicles and equipment from the City's inventory of the Hattiesburg Parks and Recreation Maintenance Division.**

**There being no discussion, the Motion received the affirmative vote of the Council as follows:**

**Yeas: 4 - George, Carroll, Dryden and Brown**

**Nays: 0**

**Absent: 1 - Delgado**

**VI.-5**     [2018-751](#)

Adopt a Resolution authorizing Requisition No. 26 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.

**Attachments:**    [2016 Bond Resolution No. 26](#)

[Executed - Resolution #2018-124 Requisition 26 Water&Sewer Bonds](#)

**A MOTION was made by Council Member George and seconded by Council Member Brown to Adopt a Resolution (#2018-126) authorizing Requisition No. 26 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.**

**There being no discussion, the Motion received the affirmative vote of the Council as follows:**

**Yeas: 4 - George, Carroll, Dryden and Brown**

**Nays: 0**

**Absent: 1 - Delgado**

**VI.-6**     [2018-755](#)

Authorize the Mayor to execute Memorandum of Understanding between the City of Hattiesburg and Aids Services Coalition, allowing the City's Homeless Coordinator to assist in rapidly rehousing unsheltered persons in the City of Hattiesburg in conjunction with Aids Services Coalition;at no outlay of funding from the City of Hattiesburg.

**Attachments:**    [ASC- MOU](#)

[Executed - MOU between ASC and COH](#)

**A MOTION was made by Council Vice President Dryden and seconded by Council Member George to Authorize the Mayor to execute Memorandum of Understanding between the City of Hattiesburg and Aids Services Coalition, allowing the City's Homeless Coordinator to assist in rapidly rehousing unsheltered persons in the City of Hattiesburg in conjunction with Aids Services Coalition;at no outlay of funding from the City of Hattiesburg.**

**There being no discussion, the Motion received the affirmative vote of the Council as follows:**

**Yeas: 4 - George, Carroll, Dryden and Brown**

**Nays: 0**

**Absent: 1 - Delgado**

**VI.-7**     [2018-732](#)

Authorize submission of 2018 USDOJ Edward Byrne Memorial Justice Assistance Grant in the amount of \$18,505.00 to be shared by City of Hattiesburg with disparate jurisdiction Forrest County (\$11,101.00 Hattiesburg / \$7,404.00 Forrest County).

**Attachments:**   [1 - 2018 Mississippi Local JAG Allocations](#)  
[2 - 2018 Budget Detail Worksheet](#)  
[3 - 2018 Byrne JAG Program Narrative](#)  
[4 - 2018 Disclosure of Pending Applications](#)  
[5 - 2018 DHS & ICE Communication Policies](#)  
[6 - 2018 Public Announcement](#)  
[7 - 2018 Memorandum of Understanding](#)  
[8 - Financial Mgmt & System of Internal Controls Questionnaire](#)  
[9 - Chief Executive Certification](#)  
[10 - CLO Certification 1373-1644](#)  
[11 - CLO Certification - various](#)  
[Executed - 2018 USDOJ Edward Byrne Brant - HPD](#)

**A MOTION was made by Council Vice President Dryden and seconded by Council Member George to Authorize submission of 2018 USDOJ Edward Byrne Memorial Justice Assistance Grant in the amount of \$18,505.00 to be shared by City of Hattiesburg with disparate jurisdiction Forrest County (\$11,101.00 Hattiesburg / \$7,404.00 Forrest County).**

**There being no discussion, the Motion received the affirmative vote of the Council as follows:**

**Yeas: 4 - George, Carroll, Dryden and Brown**

**Nays: 0**

**Absent: 1 - Delgado**

**VI.-8**     [2018-734](#)

Authorize Mayor to execute lighting agreement with Mississippi Power Company for additional lighting on St. Claire Street for a net increase of \$51.29/month, and at 408 East 7th Street for a net increase of \$11.79/month to the monthly bill.

**Attachments:**   [MS Power-408 E 7th St](#)  
[MS Power-St Claire St](#)  
[Executed - MS Power Lighting Agreements](#)

**A MOTION was made by Council Member Brown and seconded by Council Member George to Authorize Mayor to execute lighting agreement with Mississippi Power Company for additional lighting on St. Claire Street for a net increase of \$51.29/month, and at 408 East 7th Street for a net increase of \$11.79/month to the monthly bill.**

**There being no discussion, the Motion received the affirmative vote of the Council as follows:**

**Yeas: 4 - George, Carroll, Dryden and Brown**

**Nays: 0**

**Absent: 1 - Delgado**

**VI.-9**     [2018-752](#)

Approve Change Order #1 in the amount of \$38,680.00 and for an additional 25 days with Codaray Construction , LLC for additional demolition and asbestos abatement on the Public Safety Complex Demolition Project; Authorize Mayor to execute same in duplicate.

**Attachments:**   [CO Request #1 - Basement Asbestos Abatement](#)  
[Executed - Change Order #1 - wCodaray Construction Public Safety Complex](#)

**A MOTION was made by Council Vice President Dryden and seconded by Council Member George to Approve Change Order #1 in the amount of \$38,680.00 with Codaray Construction , LLC for additional asbestos abatement on the Public Safety Complex Demolition Project; Authorize Mayor to execute same in duplicate.**

**There being no discussion, the Motion received the affirmative vote of the Council as follows:**

**Yeas: 4 - George, Carroll, Dryden and Brown**

**Nays: 0**

**Absent: 1 - Delgado**



**VI.-10** [2018-747](#)

Approve and Declare the purchase of Recoil Kits for the Hattiesburg Police Department from TI Training Corp, as a sole source purchase as provided for in Section 31-7-13(viii), of the Mississippi Code of 1972, based on information in the attached letter.

**Attachments:** [Ti Training Sole Source Letter](#)  
[TI Training Corp. Recoil kits](#)

**A MOTION was made by Council Vice President Dryden and seconded by Council Member Brown to Approve and Declare the purchase of Recoil Kits for the Hattiesburg Police Department from TI Training Corp, as a sole source purchase as provided for in Section 31-7-13(viii), of the Mississippi Code of 1972, based on information in the attached letter.**

**There being no discussion, the Motion received the affirmative vote of the Council as follows:**

**Yeas: 4 - George, Carroll, Dryden and Brown**

**Nays: 0**

**Absent: 1 - Delgado**

**VI.-11** [2018-757](#)

Acknowledge and adopt amendment to the City of Hattiesburg Procurement Manual, Section XVII - Methods of Procurement, adopted at MB 2011-6/61-81 on October 4, 2011, establishing procedure for monitoring compliance with federal debarment and suspension regulations when selecting vendors for materials or services which are funded in whole or in part with federal grants.

**Attachments:** [Amendment to Procurement Manual](#)

**A MOTION was made by Council Vice President Dryden and seconded by Council Member George to Acknowledge and adopt amendment to the City of Hattiesburg Procurement Manual, Section XVII - Methods of Procurement, adopted at MB 2011-6/61-81 on October 4, 2011, establishing procedure for monitoring compliance with federal debarment and suspension regulations when selecting vendors for materials or services which are funded in whole or in part with federal grants.**

**There being no discussion, the Motion received the affirmative vote of the Council as follows:**

**Yeas: 4 - George, Carroll, Dryden and Brown**

**Nays: 0**

**Absent: 1 - Delgado**

**VI.-12** [2018-743](#)

Ratify and confirm the Mayor's appointment of Rhoda A. Pickett (Ward 2) (Replaces Sandra Thompson) to the Planning Commission for a term (May 19, 2015 through May 12, 2020) beginning September 4, 2018 through May 12, 2020.

**Attachments:** [Data sheet Pickett 2018](#)

[Rhoda Pickett - Resume](#)

A MOTION was made by Council Vice President Dryden and seconded by Council Member Brown to Ratify and confirm the Mayor's appointment of Rhoda A. Pickett (Ward 2) (Replaces Sandra Thompson) to the Planning Commission for a term (May 19, 2015 through May 12, 2020) beginning September 4, 2018 through May 12, 2020.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 4 - George, Carroll, Dryden and Brown

Nays: 0

Absent: 1 - Delgado

[2018-764](#)

Acknowledge Declaration of State of Local Emergency due to Tropical Storm Gordon.

**Attachments:** [Declaration of local Emergency-Gordon](#)

[Gordon-Resolution](#)

[Executed - Resolution #2018-125 state of emergency](#)

A MOTION was made by Council Member George and seconded by Council Vice President Dryden to Acknowledge Declaration of State of Local Emergency due to Tropical Storm Gordon (Resolution #2018-125).

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 4 - George, Carroll, Dryden and Brown

Nays: 0

Absent: 1 - Delgado

**VII. ROUTINE AGENDA**

THE ROUTINE AGENDA came before the Council.

A MOTION was made by Council Vice President Dryden and seconded by Council member George to approve the Routine Agenda.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 4 - George, Carroll, Dryden and Brown

Nays: 0

Absent: 1 - Delgado

**VII.-1    [2018-759](#)**

Adopt a Resolution to advertise municipal resources by sharing the cost to erect a statue in honor of Vernon F. Dahmer, SR, in conjunction with Forrest County Board of Supervisors and Forrest General Hospital, in the amount of \$40,000.00 as authorized by Mississippi Code 17-3-3; advancing the moral, financial, and other interest, and the promotion of the City of Hattiesburg.

**Attachments:**    [Dahmer-Resolution](#)

[Executed - Resolution #2018-126 Honoring Vernon Dahmer life and legacy](#)

**VII.-2    [2018-760](#)**

Acknowledge finding that purchase of apparel items (in the amount of \$1,030.75) for the City Council Office are in accordance with Miss. Code Ann. §17-3-3; advancing the moral, financial and other interest, and the promotion of the City of Hattiesburg; and made a part of the minutes.

**Attachments:**    [memo - council office apparel recommendation](#)

**VII.-3    [2018-758](#)**

Acknowledge receipt of the Twin Forks Rising Phase III Plan from TFR Group, LLC.

**Attachments:**    [TFR](#)

[Twin Forks Final Docu Sept 4 2018 Phase III Master Plan](#)

**VII.-4**    [2018-741](#)

Acknowledge receipt of the two quote bid purchase docket report for the period of July 27 2018, through August 26, 2018 as provided for in Section 31-7-13 (b) of the Mississippi Code of 1972.

**Attachments:**    [Memo for Council](#)

[Two Quote Docket Report](#)

[2684 FINAL](#)

[2685 FINAL](#)

[2686 FINAL](#)

[2689 FINAL](#)

[2690 FINAL](#)

[2691 FINAL](#)

[2712 FINAL](#)

[2714 FINAL](#)

[2715 FINAL](#)

**VII.-5**    [2018-739](#)

Acknowledge bids received August 23, 2018 for the Drainage Rehabilitation Along US Hwy 98 near Priority One Bank project and accept the bid of Grady Crawford Construction Co. of Baton Rouge, LA in the amount of \$98,745.00 as the lowest and best bid; Authorize Mayor to execute contracts upon preparation.

**Attachments:**    [Recommendation Ltr](#)

[Certified Bid Tab](#)

[11269 Plans Street Ready Set Signed 2018-07-09](#)

[11269 Specs 2018 07 09](#)

**VII.-6**    [2018-745](#)

Acknowledge bids received August 23, 2018 for the 2018 Water System Improvement Project and accept bid of Grady Crawford Construction Co. of Baton Rouge, LA in the amount of \$410,145.00 as the lowest and best bid; Authorize Mayor to execute contracts upon preparation.

**Attachments:**    [Recommendation Ltr](#)

[Certified Bid Tab](#)

[11268 Plans Street Ready Set Signed 2018-07-09](#)

[11268 Specs Street Ready 2018 07 09](#)

**VII.-7**    [2018-746](#)

Approve and Authorize publication of Notice to Consultants soliciting Statements of Qualifications from consulting firms to provide professional design, engineering and construction management services for the construction of a new fire station for the City.

**Attachments:**    [Engineering Proposal Evaluation Sheet MDOT](#)  
[NOTICE TO CONSULTANTS 8\\_13\\_18](#)

**VII.-8**    [2018-756](#)

Approve plans and specifications for a Sewer Camera System for the City of Hattiesburg Water and Sewer Department; Authorize advertisement for bids for same.

**Attachments:**    [Camera-Specs](#)  
[Legal Notice](#)

**VII.-9**    [2018-742](#)

Approve and Authorize publication of Notice to Airport Consultants requesting Statements of Qualifications from consulting firms to provide professional airport planning, engineering and airport construction management services for the Hattiesburg Bobby L. Chain Municipal Airport.

**Attachments:**    [NOTICE TO AIRPORT CONSULTANTS 8\\_13\\_18](#)  
[Engineering Proposal Evaluation Sheet MDOT](#)

**VII.-10**    [2018-748](#)

Approve claims docket for the period ending August 31, 2018.

**Attachments:**    [DOCKET 18.08-31](#)

**VII.-11**    [2018-733](#)

Approve the sale of grave spaces, per attached Memo's, Receipts and Deeds.

**Attachments:**    [Memo's \(09-04-18\)](#)  
[Receipts \(09-04-18\)](#)  
[Deeds \(09-04-18\)01](#)  
[Deeds\(09-04-18\)02](#)  
[Executed - grave spaces](#)

**VIII. Citizen's Forum**

Council Vice President Dryden proceeded with the Citizens' Forum.

She stated the procedures and invited members of the public to speak.

The following citizens addressed the Council:

- Jerathia Stepney, 307 Magnolia Avenue

- Victoria King, 901 Adeline Street

There were no other citizens present who wished to address the Council.

Council Vice President Dryden closed the Citizen Forum.

[2018-772](#)

Citizens' Forum Sign-In Sheet, 9-4-18.

**Attachments:** [9-4-18 Citizens' Forum Sign-In Sheet](#)

**IX. Public Hearing**

Council President Carroll called the public hearing on the 2018-2019 proposed budget and tax levies to order at 6:00 p.m.

Those present included Mayor Toby Barker and members of the City Council Jeffrey George, Ward 1; Deborah Delgado, Ward 2; Carter Carroll, Ward 3; Mary Dryden, Ward 4; and Nicholas Brown, Ward 5. Others in attendance included Director of Administration/City Clerk, Kermas Eaton; City Attorney, Randy Pope; Clerk of Council, Ronda S. Cole; Deputy Clerk of Council, Lisa Luu; City staff members; media; and the public.

1. [2018-749](#)

Hold Public Hearing on the proposed budget and proposed tax levies for Fiscal Year 2019 for the City of Hattiesburg at 5:30p.m. September 4, 2018, in Council Chambers at City Hall.

**Attachments:** [SEPT 4 PUB.HEARING](#)

Mayor Barker provided an overview of the proposed budget.

Followed by the Mayor's overview, Ms. Connie Everett, Interim Chief Financial Officer provided a Power Point presentation on the 2018-2019 budget.

Council President Carroll called for comments or questions from citizens.

The following citizens addressed the Council:

- Joseph Rawson, 701 Dearborne Road

Council President Carroll asked for additional comments from the citizens; there were no other citizens present who wished to address the Council.

[2018-789](#)

FY 2018-2019 Budget Hearing Sign-In Sheet, 9-4-18.

**Attachments:** [9-4-18 FY 2018-2019 Budget Hearing Sign-In Sheet](#)

**Council President Carroll closed the hearing at 6:21 p.m. and re-opened the meeting to the public to take action on Policy Agenda Item VI.-3.**

[2018-754](#)

Adopt Resolution levying ad valorem taxes on all of the taxable property within the City of Hattiesburg, Mississippi, for the purpose of raising revenue for said City for the fiscal year beginning October 1, 2018, and ending September 30, 2019

**Attachments:** [Resolution FY 19 Tax Levy](#)

[Executed - Resolution #2018-127 FY 19 Tax Levy](#)

**A MOTION was made by Council Member George and seconded by Council Vice President Dryden to Adopt Resolution (#2018-127) levying ad valorem taxes on all of the taxable property within the City of Hattiesburg, Mississippi, for the purpose of raising revenue for said City for the fiscal year beginning October 1, 2018, and ending September 30, 2019.**

**There being no discussion, the Motion received the affirmative vote of the Council as follows:**

**Yeas: 5 - George, Delgado, Carroll, Dryden and Brown**

**Nays: 0**

## **X. Adjournment**

**By unanimous consent, Council President Carroll declared the meeting recessed at 6:23 p.m., this the 4th day of September, A.D. , 2018.**