

# **City of Hattiesburg, MS**

*200 Forrest St.  
P.O. Box 1898  
Hattiesburg, MS 39401*



## **Meeting Agenda**

**Tuesday, January 8, 2019**

**5:00 PM**

**Council Chambers**

**City Council**

**I. Call to Order****II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****IV. PRESENTATION AGENDA****V. POLICY AGENDA**

- V.-1**      [2019-024](#)      Approval of minutes - for the December 17 & 18, 2018 meetings of the City Council.

**Attachments:**      [min 12-17-18 \(unsafe\) PH, AR](#)  
                                 [min 12-18-18](#)

- V.-2**      [2019-025](#)      Approve or Deny the designation of a Recognized Historic Landmark Status for the property located at 1004 Spencer Street. The Hattiesburg Historic Conservation Commission voted to Approve on November 14, 2018.

**Attachments:**      [dwight application](#)  
                                 [HHCC Presentation - Nov 2018 - Dwight Recognized](#)  
                                 [2018 HHCC Minutes - 1004 Spencer](#)  
                                 [Public Notice - city of hburg - dwight](#)

- V.-3**      [2019-018](#)      Adopt a Resolution authorizing acceptance of Temporary Construction Easements and to authorize manual check payable to Community Bank for acquisition of property interests stated herein, and for related purposes.

**Attachments:**      [Temporary Construction Easements Exhibit 1A-B](#)  
                                 [Resolution - Acceptance Temporary Construction Easement, Community Bank](#)

- V.-4**      [2019-019](#)      Adopt a Resolution authorizing acceptance of a Permanent Right of Way Easement and to authorize manual check payable to Tammy Gargis for acquisition of property interests stated herein, and for related purposes.

**Attachments:**      [Permanent Right WayEasement exhibit 1A](#)  
                                 [Resolution - Acceptance Permanent Right of Way Easement, Tammy Gargis](#)

- V.-5**      [2019-023](#)      Adopt a Resolution authorizing acceptance of Permanent Right of Way Easement and Temporary Construction Easement and to authorize manual check payable to Jeanne H. Herring for acquisition of property interests stated herein, and for related purposes.

**Attachments:**      [Perm rt of way Exhibit 1A-B](#)  
[Resolution - Acceptance Permanent Right of Way Easement, Jeanne Harris He](#)

- V.-6**      [2019-021](#)      Adopt a Resolution authorizing acceptance of A Temporary Construction Easement and to authorize manual check payable to Baker Eagle Properties, LP for acquisition of property interests stated herein, and for related purposes.

**Attachments:**      [Temporary construction Easement Exhibit 1](#)  
[Resolution - Acceptance Temporary Construction Easement, Baker Eagle Prop](#)

- V.-7**      [2019-022](#)      Adopt a Resolution authorizing acceptance of A Temporary Construction Easements and to authorize manual check payable to Maria J. Wells and Shaquetta L. Johnson, individually, and Vanessa Jones, d/b/a Jones Law Firm, Lessee for acquisition of property interests stated herein, and to agree to take action with respect to the vacation of a portion of the right-of-way for Camp Street, and for related purposes.

**Attachments:**      [Temporary Construction Easement Camp st Exhibit 1A-B](#)  
[Resolution - Acceptance Temporary Construction Easement, Wells-Johnson-Jc](#)

- V.-8**      [2019-014](#)      Adopt a Resolution authorizing Requisition No. 33 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.

**Attachments:**      [2016 Bond Resolution No. 33](#)

- V.-9**      [2019-013](#)      Adopt a Resolution authorizing Disbursement No. 20 from the Project Fund Escrow Account in connection with certain Equipment Lease/Purchase Agreement, dated as of February 4, 2016, by and between Banc of America Public Capital Corp. and City of Hattiesburg.

**Attachments:**      [Energy Performance Disbursement 20](#)

- V.-10**      [2019-015](#)      Approve contract with Shows, Dearman & Waits, Inc. for professional services related to the Survey of Innovation and Commercialization Park Rights of Way project; Authorize Mayor to execute in duplicate.

**Attachments:**      [11280 SDW Contract Owner Engineer](#)

- V.-11     [2019-007](#)     Approve lighting agreement with Ms. Power for additional lighting at 302 Willis St. and 900 John St. for an additional monthly cost of \$25.18; Authorize Mayor to execute.

Attachments:     [MS Power-302 Willis St](#)

- V.-12     [2019-010](#)     Approve Change Request No. 2 & Final for the Highway 11 Medical Park Access Roadway project for a total decrease in construction costs of \$288.54; Authorize Mayor to execute in triplicate.

Attachments:     [104-16 Construction Change Request No 2](#)

- V.-13     [2019-012](#)     Authorize Mayor to execute Amendment No. 2 to that certain Equipment Lease/Purchase Agreement dated as of February 4, 2016 between Banc of America Public Capital Corp and the City of Hattiesburg, Mississippi to extend the acquisition period to May 30, 2019.

Attachments:     [Amendment #2](#)

- V.-14     [2019-011](#)     Authorize Mayor to execute in triplicate Modification No. 2 of the MDA DIP Grant #388, Lamar Boulevard Infrastructure Improvements Project, to extend the contract ending date to December 31, 2021.

Attachments:     [DIP Grant #388 Modification #2](#)

- V.-15     [2019-017](#)     Authorize Mayor to execute a contract with C-Spire for Network & Internet services for Mass Transit, for a term of Sixty (60) months for a new facility located at 1001 South Tipton Street.

Attachments:     [20190102112224004](#)

- V.-16     [2019-027](#)     Approve publication setting a Public Hearing for January 28, 2019 at 5:30 p. m. at C. E. Roy Community Center and establishing a Public Comment Period beginning on January 11, 2019 and concluding on January 31, 2019 for the 2019 Annual Action Plan. {Entitlement CDBG and HOME Programs}

Attachments:     [NOTICE OF PUBLIC COMMENT PERIOD and Public Hearing for 2019 Annual](#)

- V.-17     [2019-026](#)     Approve and authorize issuance of manual checks for CDBG Program Claims per attached memorandum. {Entitlement CDBG}

Attachments:     [MEMORANDUM for CDBG Check Request January 8, 2019](#)  
[CDBG Invoices for January 8., 2019](#)

- V.-18**     [2019-029](#)     Approve the City's purchase of two (2) grave spaces located in the South half (S1/2) of the Southwest quarter (SW 1/4) , lot 7, section 26 and North Half (N 1/2) of the Northwest Quarter (NW 1/4) , lot 7, section 26 at Highland Cemetery, Minute Book 1990, Page#5/77, in the amount of \$ 350.00 from Mr. Richard A. Chauvin, authorize manual check for the same.

**Attachments:**     [Buy Back \(Richard A. Chauvin \(01-08-19\)\)](#)

- V.-19**     [2019-006](#)     Acknowledge receipt of Warranty Deed from Richard Leonard for a portion of Forrest County Tax Parcel No. 2-02E-06-091.00 (PPIN 24004) for the 38th Avenue Sidewalk Project; Authorize Mayor to execute; Authorize issuance of manual check in payment.

**Attachments:**     [Leonard Deed 24004](#)

## **VI. ROUTINE AGENDA**

- VI.-1**     [2019-004](#)     Acknowledge Declaration of State of Local Emergency due to flooding that occurred in Hattiesburg, MS on December 27, 2018.

**Attachments:**     [12-27-18 Declaration](#)

- VI.-2**     [2019-005](#)     Acknowledge receipt of Closeout Documents for the Public Safety Complex Demolition Project; Authorize publication of Notice of Final Settlement; Authorize payment of Final Pay Application.

**Attachments:**     [Notice of Final Settlement-Demolition](#)  
[Codaray Final Pay Application](#)  
[Codaray Warranty](#)  
[Consent of Surety to Final Payment](#)  
[Contractor's affidavit of payment of claims](#)  
[Contractor's affidavit of release of liens](#)  
[Travelers Power of Attorney](#)  
[Asbestos Abatement Documents](#)

- VI.-3**     [2019-008](#)     Acknowledge receipt of Closeout Documents for the Barkley Road Bridge Repair project; Authorize issuance of Notice of Final Settlement; Authorize payment of Final Pay Application.

**Attachments:**     [Notice of Final Settlement-Demolition](#)  
[Closing Documents](#)

- VI.-4**     [2019-003](#)     Acknowledge receipt of term bids for Lot Clearing Services on December 27, 2018, and award bid to MSP Enterprises, LLC as the primary contractor and to The Lawn Ranger, LLC as the alternate contractor for the term of January 9, 2019 through December 31, 2019.

**Attachments:**     [BID LOT CLEARING MSP ENTERPRISES LLC](#)  
                              [BID LOT CLEARING THE LAWN RANGER LLC](#)  
                              [BID LOT CLEARING MAY'S TRUCKING SVC](#)

- VI.-5**     [2019-002](#)     Acknowledge receipt of term bids for Demolition Services on December 27, 2018, and award bid to MSP Enterprises, LLC as the primary contractor and to May's Trucking Service as the alternate contractor for the term of January 9, 2019 through December 31, 2019.

**Attachments:**     [BID DEMOLITION MSP ENTERPRISES LLC](#)  
                              [BID DEMOLITION MAY'S TRUCKING SVC](#)  
                              [BID DEMOLITION THE LAWN RANGER LLC](#)

- VI.-6**     [2019-028](#)     Acknowledge receipt of the two quote bid purchase docket report for the period of November 26, 2018, through December 20, 2018 as provided for in Section 31-7-13 (b) of the Mississippi Code of 1972.

**Attachments:**     [Memo for Council](#)  
                              [Docket](#)  
                              [2745 FINAL](#)  
                              [2747 FINAL](#)  
                              [2748 FINAL](#)  
                              [2749 FINAL](#)  
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                              [2756 FINAL](#)  
                              [2757 FINAL](#)  
                              [2758 FINAL](#)  
                              [2769 FINAL](#)

- VI.-7**     [2019-020](#)     Acknowledge receipt of the Audited Financial Statements of the City of Hattiesburg Combined Water and Sewer System for the fiscal year ending September 30, 2017, from Topp McWhorter Harvey PLLC.

**Attachments:**     [COH Water and Sewer Report FY 2017 Final](#)

- VI.-8**     [2019-016](#)     Acknowledge receipt of the Single Audit of the Hattiesburg Public School District for the year ended June 30, 2018, from Suzanne E. Smith, CPA, PLLC of Auditing and Accounting Services.

**Attachments:**     [Audit Letter from Suzanne E. Smith, CPA, PLLC, 12-21-18](#)  
[Hattiesburg Public School District Audited Financial Statements for the Year En](#)

- VI.-9**     [2019-001](#)     Acknowledge receipt of Privilege License Report for the month of November 2018.

**Attachments:**     [Privilege License Report - Nov 2018](#)  
[Memo-Privilege License Report for November 2018](#)

- VI.-10**    [2019-009](#)     Acknowledge receipt of Drainage Easement from Joe Henry Wiley and Jocelyn Wiley for a portion of Forrest County Tax Parcel No. 2-039N-19-004.00 (PPIN 17168).

**Attachments:**     [300 PINEHILLS DR - DRAINAGE - Signed](#)

- VI.-11**    [2019-030](#)     Acknowledge receipt of Permanent Easement from Royal Oaks Apartments, LLC for a parcel of land located in Forrest County( as described in attached easement) within the city limits of Hattiesburg; Authorize City Clerk to record said easement with Forrest County.

**Attachments:**     [Easement-Royal Oaks Apartments](#)

- VI.-12**    [2019-035](#)     Acknowledge proposals received December 13, 2018 for the Two (2) Year Municipal Depositories and reject all proposals; Authorize re-advertisement for said proposals.

**Attachments:**     [Community Bank](#)  
[First Bank](#)  
[Code](#)  
[Designation of Municipal Depositories](#)  
[NTB Depositories](#)  
[Recommendation Letter Bank Depositories](#)

- VI.-13**    [2019-031](#)     Approve the sale of grave spaces, per attached Memo's, Receipts, and Deeds.

**Attachments:**     [Memo's \(01-08-19\)](#)  
[Receipts \(01-08-19\)](#)  
[Deeds \(01-08-19\)](#)

VI.-14    [2019-032](#)    Approve claims docket for the period ending December 31, 2018.

Attachments:

[DOCKET 18.12-31](#)

[addendum to the claims docket](#)

**VII. Meeting Recess**