

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda

Tuesday, November 20, 2018

5:00 PM

Council Chambers

City Council

I. Call to Order**II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****Agenda Adjustments:****Add Policy Item V.-25 at the request of the Administration as follows:**

- V.-25** [2018-982](#) Authorize Council President to execute duplicate contract with Topp McWhorter Harvey PLLC to audit the financial statements of the City of Hattiesburg for the fiscal year ended September 30, 2018.

Attachments: [Audit Engagement Letter - FY 2018](#)
 [Executed Letter of Engagement Topp McWhorter Harvey](#)

IV. PRESENTATION AGENDA**V. POLICY AGENDA**

- V.-1** [2018-976](#) Approval of minutes - for the November 5 & 6, 2018 meetings of the City Council.

Attachments: [min 11-5-18 APH \(Sacred Heart Steeple\), PH \(Unsafe Properties\), AR, WS](#)
 [11-6-18](#)

- V.-2** [2018-940](#) Adopt an Ordinance for the petition filed by Jimmie Dale Odom, Owner, to change the zoning classification for a certain property located at 5387 Hwy 42 from Section 4.5.13, I-1 (Light Industrial) District to Section 4.5.12, B-5 (Regional Business) District - Ward 2. The Planning Commission recommended to Approve on November 7, 2018.

Attachments: [November HPC Minutes](#)
 [5387 Hwy 42 Rezone I1 to B5](#)
 [Ordinance - 5387 Hwy 42](#)

- V.-3** [2018-941](#) Adopt an Ordinance for the petition filed by Emily Patterson Kleinman, Applicant, and Robert Steve Patterson, Owner, to change the zoning classification for a certain property located at 5436 Hwy 42 from Section 4.5.9, B-2 (Neighborhood Business) District to Section 4.5.10, B-3 (Community Business) District - Ward 2. The Planning Commission recommended to Approve on November 7, 2018.

Attachments: [November HPC Minutes](#)
[5436 Hwy 42 Rezone B2 to B3](#)
[5436 Hwy 42 Supporting Signatures Provided on 11-7-18](#)
[Ordinance - 5463 Hwy 42](#)

- V.-4** [2018-942](#) Adopt an Ordinance for the petition filed by Zach New, Applicant, Joseph B. McMillon Family Trust, Owner, to change the zoning classification for a certain property located at 2233 South 40th Avenue from Section 4.5.1, A-1 (Agricultural) District to Section 4.5.3 R-1A (Residential) District - Ward 3. The Planning Commission recommended to Deny on November 7, 2018.

Attachments: [November HPC Minutes](#)
[2233 S 40th Rezone A1 to R1A](#)
[Ordinance - 2233 S 40th Ave](#)

- V.-5** [2018-943](#) Adopt an Ordinance for the petition filed by Robert O. Tatum, Jr., Owner, and Nick Connolly, Engineer, to close and vacate the alley, which is located on the property of 130 West Front Street and is bounded by West Railroad Street to the South, Main Street to the Northeast, and Forrest Street to the Southwest - Ward 4. The Planning Commission recommended to Approve on November 7, 2018.

Attachments: [ORDINANCE TO VACATE PORTION OF ALLEY LT 9 BLK 179 DH MCINNIS 1](#)
[November HPC Minutes](#)
[130 Front St Alley Vacation Closure](#)
[Executed Ordinance 3244](#)

- V.-6** [2018-957](#) Adopt a Resolution setting a Public Hearing on Monday, December 17, 2018 at 4 p.m. in the City Council Chambers to determine if certain properties are in such a state of uncleanness so as to be a menace to the health and safety of the community, according to the provision of MS Code 1972, Section 21-19-11.

Attachments: [Request P.H. memo 11.20.18](#)
[Request P.H. resolution 11.20.18](#)
[Executed Resolution 2018-182](#)

- V.-7** [2018-972](#) Adopt the November 20, 2018 Amendments to the Budget for the City of Hattiesburg for the fiscal year ending September 30, 2019 and adopt Resolution authorizing publication of amendments for funds in excess of 10% of the original appropriation fund balance.

Attachments: [November 2018 Proposed Amendments](#)
[Executed Resolution 2018-183](#)

- V.-8** [2018-968](#) Adopt a Resolution authorizing Requisition No. 71 from the Project Fund Construction Account in connection with that certain loan

agreement, dated as of December 19, 2013, by and between the Mississippi Development Bank and the City of Hattiesburg.

Attachments: [2013 Bond Resolution No. 71.1](#)
 [Executed Resolution 2018-184](#)

- V.-9** [2018-965](#) Adopt a Resolution authorizing Requisition No. 30 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.

Attachments: [2016 Bond Resolution No. 30](#)
 [Executed Resolution 2018-185](#)

- V.-10** [2018-951](#) Approve Agreement with Shows, Dearman and Waits, Inc. for Infrastructure Management Phase I to provide mapping revision services and sanitary sewer overflow reporting services; Authorize Mayor to execute in duplicate.

Attachments: [SDW Agreement 2018](#)
 [Executed Agreement Show Dearman and Waits for Infrastructure Mgmt](#)

- V.-11** [2018-950](#) Approve Amendment to Memorandum of Understanding dated as of November 9, 2018 among the Mississippi Development Authority, Mississippi Department of Transportation, State Aid Division and the City of Hattiesburg, Mississippi for the Economic Development Highway Project HA-68 Midtown Hattiesburg Master Plan Project providing additional funding for road improvements on 31st Avenue from Hardy Street to Pearl Street; Authorize Mayor to execute in quadruplicate.

Attachments: [MOU AMENDMENT 2018](#)
 [Executed MOU Midtown Master Plan Project 31st Ave from Hardy to Pearl](#)

- V.-12** [2018-937](#) Authorize Mayor to execute Professional Services Agreement between the City of Hattiesburg and Certified Sports Turf Services to provide athletic field maintenance for five(5) baseball field at Tatum Park.

Attachments: [CSTS-Agreement](#)
 [Executed PSA with Certified Sports Turf Services](#)

- V.-13** [2018-953](#) Authorize Mayor to execute duplicate Memorandum of Agreement between the City of Hattiesburg and Hattiesburg Historic Downtown Association for the purpose of the continued participation in the Mississippi Main Street Association and engaging the services of Hattiesburg Historic Downtown Association in the operation and implementation of the Main Street Program for Downtown Hattiesburg, as authorized by MS Code 21-19-44(1).

Attachments: [Main St. Agreement](#)

[Executed MOA with Hattiesburg Historic Downtown Assoc for Main Street Progr](#)

- V.-14** [2018-963](#) Authorize Mayor to execute Memorandum of Understanding between City of Hattiesburg and Mississippi Department of Finance and Administration for funding as provided for in Senate Bill 2002, Section 13 (k).

Attachments: [BP Funds-letter-requesting-funds-transfer-template-Hardy Street 2](#)

[BP Funds-MOU-template_government_final-Hardy Street](#)

[BP Funds-Contact Letter-information-form](#)

[COH Completed W-9](#)

[Executed MOU with MDFA for funding Hardy St](#)

- V.-15** [2018-964](#) Authorize Mayor to execute Memorandum of Understanding between City of Hattiesburg and Mississippi Department of Finance and Administration for funding as provided for in Senate Bill 2002, Section 13 (l).

Attachments: [BP Funds-letter-requesting-funds-transfer-template-38th Avenue 2](#)

[BP Funds-Contact Letter-information-form](#)

[BP Funds-MOU-template_government_final-38th Avenue](#)

[COH Completed W-9](#)

[Executed MOU with MDFA for funding 38th Avenue](#)

- V.-16** [2018-938](#) Authorize Mayor to execute Interlocal Agreement between the City of Hattiesburg Police Department and Forrest County Sheriff's Office along with the Twelfth Circuit Court Narcotics Enforcement Team (12NET) to enforce Mississippi laws regarding controlled substances.

Attachments: [Resolution - Interlocal Agreement 11-20-18](#)

[12NET Agreement](#)

[Executed Resolution 2018-186](#)

- V.-17** [2018-952](#) Authorize the acceptance of the FY 2018 Mississippi Department of Public Safety Homeland Security Grant Award No. 18HS205T in the amount of \$10,000 for Task Force III to purchase equipment as related to the Mississippi Office of Homeland Security initiatives; and authorize the Mayor to execute the same in triplicate.

Attachments: [FY2018 Homeland Security Task Force III Grant Agreement 18HS205T](#)

[Executed FY2018 Homeland Security Task Force III Grant Agreement 18HS205T](#)

[Executed grant Award for Task Force III](#)

- V.-18** [2018-974](#) Authorize Mayor to execute Memorandum of Understanding in Triplicate between City of Hattiesburg, Pearl River Community College and South Mississippi Planning and Development District to provide tuition assistance for any City Resident beginning fall

semester 2019.

Attachments: [HATTIESBURG-PRCC-SMPDD MOU TUITION ASSISTANCE Revised 11-13-1](#)
[Executed MOU for tuition assistance](#)

- V.-19** [2018-975](#) Authorize purchase of property located at 1300 Edwards Street, PPIN 26860 and PPIN 45338, as per attached deed in the amount of \$35,100.00, in accordance with Mississippi Code 21-17-1 et seq.

Attachments: [Habitat for Humanity Quitclaim Deed to City as revised 11-13-18](#)
[Habitat for Humanity Appraisal](#)

- V.-20** [2018-966](#) Acknowledge bids received September 27, 2018 for the 31st Avenue and Alley MDA Project (No. DECD-0018(34)BO) and accept the bid of Precision Construction in the amount of \$787,087.00; Adopt Board Order awarding contract and establishing project fund; Authorize Mayor to execute Board Order in triplicate.

Attachments: [Bid Tab DECD-0018\(34\)BO](#)
[City Board Order to Award](#)
[Recommendation Letter](#)
[Executed Award for 31st Avenue and Alley Improvements Project](#)

- V.-21** [2018-967](#) Designate Sacred Heart School's Annual Crusader 5K Run, to be held Friday, November 30, 2018, at Town Square Park, as a city-approved event for the purposes described in Ordinance Number 3148.

Attachments: [Sacred Heart -Letter](#)

- V.-22** [2018-981](#) Acknowledge receipt of the Audited Financial Statements of the City of Hattiesburg for the fiscal year ending September 30, 2017, from Topp McWhorter Harvey PLLC.

Attachments: [COH Final Financial Statements FYE 9.30.2017](#)

- V.-23** [2018-978](#) Approve and authorize Mayor to execute Release of Lien of Deed of Trust from Community Connections, Inc., Grantor, for property at 620 Barkley Road, to City of Hattiesburg, Beneficiary, recorded in the Deed of Trust Book 1939 at Page 0225-0229 in the office of the Chancery Clerk of Forrest County, Mississippi, in conjunction with the sale of the property to a HOME-eligible buyer. {Entitlement}

Attachments: [Release of Deed of Trust 620 Barkley Rd - 11-16-18](#)
[Executed Release of Deed of Trust 520 Barkley Road](#)

- V.-24** [2018-977](#) Approve Amendment to the CHDO contract with Community Connections (found at MB 2010-3 / 28-38), including all amendments through October 8, 2013 (found at MB 2013 / 303-304), changing the scope of the agreement from "Rental" to "Homebuyer" (no change to total proposed expenditure) and authorize Mayor to execute agreement in triplicate for same. {Entitlement - HOME}

Attachments: [Homeownership Agreement - Amended 11-2018](#)

VI. ROUTINE AGENDA

- VI.-1** [2018-934](#) Acknowledge monthly budget report for the month ending October 31, 2018.

Attachments: [REV18.1018](#)
 [EXP18.1018](#)

- VI.-2** [2018-939](#) Acknowledge Proof of Publication for the month of October, 2018.

Attachments: [HUB CITY SPOKES PROOF OF PUBLICATION OCT 2018](#)
 [CLARION LEDGER PROOF OF PUBLICATION OCT 2018](#)

- VI.-3** [2018-962](#) Acknowledge receipt of Privilege License Report for the month of October, 2018.

Attachments: [Memo-Privilege License Report for October 2018](#)
 [Privilege License Report-October-2018](#)

- VI.-4** [2018-936](#) Acknowledge receipt of bids received on Spetember 20th, 2018 for Term Bid Item #11 - Chlorine Gas and Sulfud Dioxide for the Water Department and accept the bid as per recommendation in the attached memorandum.

Attachments: [Item 11 - Memo - Accept](#)
 [Item #11 - Notice to Bidders Revised](#)
 [Item #11 - Specifications Revised](#)
 [Bid Tab](#)
 [Item 11 Allied Universal Bid](#)
 [Item 11 DPC Bid](#)

- VI.-5** [2018-944](#) Acknowledge receipt of bid received received on October 11, 2018, for the Sewer Camera System for the City of Hattiesburg Water and Sewer Department and accept the bid of Sansom Equipment Co. as the best and only bid received.

Attachments: [Howe Memo-Camera](#)
 [Bid Tab- Camera for Sewer System](#)

- VI.-6** [2018-958](#) Acknowledge receipt of Warranty Deed and Temporary Construction Easement for a portion of Forrest County Tax Parcel No. 2-028L-07-145.00 (PPIN 23171) for the 38th Avenue Sidewalk project; Authorize issuance of manual check in payment thereof.

Attachments: [Warranty Deed-Miller](#)

- VI.-7** [2018-960](#) Acknowledge receipt of Judgment from the Special Court of Eminent Domain for Civil Action No. C018-790 and Authorize issuance of a

manual check to the Chancery Court Clerk in the amount of \$2,092.00 in payment thereof.

Attachments: [Timothy Lane Judgement-Clayton](#)

- VI.-8** [2018-961](#) Acknowledge donation of a parcel of land by R. Allen Morgan and receipt of a permanent right-of-way easement and temporary construction easement for a portion of Lot 1 and Lot 11, Block 1 of the Southern Heights Subdivision, identified as Forrest County Tax Parcel No. 2-028E-06-101.00 (PPIN 39213) and further described in the attached deed.

Attachments: [Deed - Morgan](#)

- VI.-9** [2018-959](#) Authorize publication of Notice to Bidders for Municipal Depositories for the two (2) year period beginning January 1, 2019 through December 31, 2020.

Attachments: [Code Reg- Depositories.](#)
[Designation-2019-2020](#)
[NTB- Depositories 2019-2020](#)

- VI.-10** [2018-973](#) Approve specifications for eighty (80) Supervisory Control and Data Acquisitions Units (SCADA Units) for the lift stations in the City of Hattiesburg; Authorize publication for same.

Attachments: [NTB-SCADA Units](#)
[SCADA Units- Specs](#)

- VI.-11** [2018-969](#) Approve and authorize issuance of manual checks for CDBG Program Claims per attached Memorandum. {Entitlement CDBG}

Attachments: [MEMORANDUM-Manual Check CDBG Norris - Bradley Construction 11.13.18 -](#)

- VI.-12** [2018-970](#) Approve and authorize issuance of manual checks for HOME Program Claims per attached Memorandum. {Entitlement CDBG}

Attachments: [MEMORANDUM-Manual Check HOME Breakthrough 709 Highland 11.14.18 -](#)

- VI.-13** [2018-935](#) Approve claims docket for the period ending November 16, 2018.

Attachments: [DOCKET 18.11-16](#)

- VI.-14** [2018-980](#) Approve Plans and Specifications for the Public Safety Complex Historic Hospital Building, Police and Court Building Project; Authorize advertisement for bids for same.

Attachments:[2018_11_19 HPSC Civil Drawings 100%](#)[2018_11_19 HPSC Hospital Drawings 100%](#)[2018_11_19 HPSC Police + Court Drawings \(Vol 1\) 100%](#)[2018_11_19 HPSC Police + Court Drawings \(Vol 2\) 100%](#)[2018_11_19 HPSC South Site Drawings 100%](#)[2018_11_19 HPSC Specifications 100% \(Vol 1\)](#)[2018_11_19 HPSC Specifications 100% \(Vol 2\)](#)[2018_11_19 HPSC Specifications 100% \(Vol 3\)](#)[ADVERTISEMENT FOR BIDS 2018 Hattiesburg Public Safety Complex](#)**VII. Adjournment**