

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda

Tuesday, October 16, 2018

5:00 PM

Council Chambers

City Council

I. Call to Order**II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****IV. PRESENTATION AGENDA****V. POLICY AGENDA**

- V.-1** [2018-881](#) Approval of minutes - for the October 1 & 2, 2018 meetings of the City Council.

Attachments: [min 10-1-18 PH \(unsafe\), AR, WS](#)
 [min 10-2-18 XS](#)

- V.-2** [2018-863](#) Adopt an Ordinance for the petition filed by The City of Hattiesburg to change the zoning classification for certain properties located along Dabbs Street from Pauline Avenue to Fredna Avenue (per the attached memorandum), from Section 4.5.9, B-2, (Neighborhood Business) District to Section 4.5.10, B-3, (Community Business) District on behalf of the Katie-John-Dabbs Neighborhood Association - Ward 2. The Planning Commission recommended to Deny on September 5, 2018.

Attachments: [September HPC Minutes](#)
 [Ordinance - Dabbs St](#)
 [Item B HPC](#)

- V.-3** [2018-861](#) Approve or Deny a petition filed by Ashley Robinson, Owner to vary from Section 6, Table 6.1 which states the minimum side setback for property located in an R-1A Zone is ten (10) feet and instead allow a side setback of five (5) feet for a variance of five (5) feet for the following properties located in the Mandalay Villas at Greystone subdivision (per the attached memorandum) - Ward 1. The Board of Adjustment recommended to Approve on September 5, 2018.

Attachments: [September BOA Minutes](#)
 [Item A BOA](#)
 [Revised 2Mandalay Villas Covenants 05 Sept 2018 rev01](#)
 [Tim Farris - Board of adjustments letter.doc](#)
 [Mandalay Villas - Additional Docs public hearing](#)
 [Tim Farris letter 10-15-18](#)

- V.-4** [2018-862](#) Approve or Deny a petition filed by Jeff Sims, Owner to vary from Section 6, Table 6.1 which states the minimum side setback for

property located in an R-1A Zone is ten (10) feet and instead allow a side setback of five (5) feet for a variance of five (5) feet for the following properties located in the Mandalay Villas at Greystone subdivision (per the attached memorandum) - Ward 1. The Board of Adjustment recommended to Approve on September 5, 2018.

Attachments: [September BOA Minutes](#)
[Item B BOA](#)
[Revised 2Mandalay Villas Covenants 05 Sept 2018 rev01](#)
[Tim Farris - Board of adjustments letter.doc](#)
[Mandalay Villas - Additional Docs public hearing](#)
[Tim Farris letter dated 10-15-18](#)

- V.-5** [2018-844](#) Adopt a Resolution for final approval of Motor Vehicle Assessment Schedule for Fiscal Year 2018-2019; authorize publication of same.

Attachments: [Reso-2018-2019 MV Schedule](#)

- V.-6** [2018-865](#) Adopt an Ordinance for the petition filed by Pricilla Brown, Owner to change the zoning classification for a certain property located at 5583 Hwy 42 Bypass from Section 4.5.5., R-1C (Single-Family Residential) District to Section 4.5.10, B-3, (Community Business) District - Ward 2. The Planning Commission recommended to Approve on October 3, 2018.

Attachments: [October HPC Minutes](#)
[5583 Hwy 42 - Staff report](#)
[Ordinance - 5583 Hwy 42](#)

- V.-7** [2018-866](#) Approve or Deny a petition filed by Mike Pfleger, Walker Media, Applicant, William F. Martens, Owner, to request a Conditional Use permit for a new accessory "Digital Billboard" as provided in Section 10.13 and all applicable regulations for a certain property located at 6505 Hwy 49 North - Ward 1. The Planning Commission recommended to Deny on October 3, 2018.

Attachments: [October HPC Minutes](#)
[6505 Hwy 49 N - Digital Billboard - Staff report](#)

- V.-8** [2018-867](#) Approve or Deny a petition filed by Mike Pfleger, Walker Media, Applicant, William F. Martens, Owner to request a variance from Section 10 Table 10.13-1 "Area and Setback Regulations Chart: Billboard - New" which states spacing between New Digital Billboards and residentially zoned districts is a minimum of eight hundred (800) ft. and instead allow a distance of one hundred and two (102) ft. for a variance of six hundred and ninety-eight (698) ft. for a proposed New Digital Billboard (Conditional Use Permit pending) located at 6505 Hwy 49 North - Ward 1. The Board of Adjustment recommended to

Deny on October 3, 2018.

Attachments: [October BOA Minutes](#)
[6505 Hwy 49 N - Digital Billboard Variance - Staff report](#)

- V.-9** [2018-868](#) Approve or Deny a petition filed by Scott Russell, Applicant, Robert O. Tatum Jr., Owner, to vary from the Midtown Form-Based Code Section 5.3.Q.1. which states that “A wall sign must be placed no higher than eighteen (18) ft. above the sidewalk”, and instead allow a sign, measured from the bottom, to be twenty-one (21) ft. above the sidewalk for a variance of three (3) ft.; and to vary from 5.3.Q.B. which states that maximum sign height is five (5) ft. and instead allow two (2) seven (7) ft. signs for a variance of two (2) ft. each for the property located 109 South 31st Avenue Suite 10 - Ward 3. The Board of Adjustment recommended to Approve on October 3, 2018.

Attachments: [October BOA Minutes](#)
[109 S 31st Ave St 10 - FBC Sign Variance - Staff report](#)

- V.-10** [2018-875](#) Adopt a Resolution declaring certain vehicles as surplus; authorize disposal of said vehicles and removal of said vehicles from the inventory of Department of Water and Sewer. (See Attached List)

Attachments: [Howe-Memo](#)
[W&S Surplus List](#)
[W&S Surplus Resolution](#)

- V.-11** [2018-876](#) Adopt a Resolution establishing petty cash funds effective October 1, 2018 and approve issuance of a manual check to each custodian as of October 1, 2018.

Attachments: [10-1-2018 PettyCash Resolution](#)

- V.-12** [2018-841](#) Approve the 2018-2022 Consolidated Plan and the 2018 Annual Action Plan and authorize the submittal of both to the Department of Housing and Urban Development for review and approval.
{Entitlement}

Attachments: [2018-2022 CONSOLIDATED PLAN and 2018 ANNUAL ACTION PLAN](#)

- V.-13** [2018-839](#) Approve and authorize Mayor to execute in duplicate a Collaboration Agreement for the 2020-2025 Analysis of Impediments Between the Mississippi Home Corporation and the City of Hattiesburg.
{Entitlement}

Attachments: [City of Hattiesburg REVISED Collaboration Agreement](#)
[INVOICE - City of Hattiesburg](#)

- V.-14** [2018-849](#) Approve and Authorize execution of two copies of a Joint-Funding Agreement for the period of October 1, 2018 - September 30, 2019 to continue the cooperative program between the U.S. Geological

Survey (USGS) and the City of Hattiesburg for the operation and maintenance of the Bouie River Flood Monitoring Site at Glendale Avenue, and for hydrologic modeling and development of inundation maps for the Leaf River, with total cost to the city of \$5,865.00.

Attachments: [Agreement](#)

- V.-15** [2018-848](#) Authorize Mayor to execute lighting agreement with Mississippi Power for additional lighting at various locations as per the attached list for a monthly increase of \$364.51.

Attachments: [MS Power - Various SWAT 4](#)

- V.-16** [2018-873](#) Authorize the Mayor and City Clerk to execute certification to the Municipal Compliance Questionnaire for fiscal year ending September 30, 2018.

Attachments: [municipal-compliance-questionnaire](#)

- V.-17** [2018-847](#) Authorize submission of an application to the Mississippi Emergency Management Agency (MEMA) Hazard Mitigation Grant Program to fund a drainage improvement project on Grace Avenue, in the amount of \$305,860 (\$229,395 federal/\$76,465 local match); Authorize Mayor to execute the MEMA Maintenance Agreement in duplicate.

Attachments: [1 - MEMA Pre-Application](#)
 [2 - Grace Ave. Cost Estimate 2018-09-14](#)
 [3 - MEMA Maintenance Agreement](#)

- V.-18** [2018-845](#) Authorize the acceptance of the FY18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award from the US Department of Justice in the amount of \$18,505 and authorize the Mayor to execute the same in duplicate.

Attachments: [FY2018 Byrne JAG Award](#)

VI. ROUTINE AGENDA

- VI.-1** [2018-853](#) End the Local State of Emergency occurring as a result of Tropical Storm Gordon on September 3, 2018.

- VI.-2** [2018-850](#) Acknowledge Proof of Publication for the month of August and September 2018.

Attachments: [CLARION LEDGER Proof Publication 09-2018](#)
 [HUB CITY SPOKES Proof Publication 08-2018](#)
 [HUB CITY SPOKES Proof Publication 09-2018](#)

- VI.-3** [2018-871](#) Acknowledge receipt of Privilege Tax License Report for the month of September 2018.

Attachments: [Memo-Privilege License Report for September 2018](#)
[Privilege license Report-September-2018](#)

- VI.-4** [2018-855](#) Acknowledge receipt of Warranty Deed and Temporary Construction Easement from Carney Real Estate, LLC for a portion of Forrest County Tax Parcel No. 2-028L-07-146.00 (PPIN 23170) for the 38th Avenue Sidewalk Project; Authorize payment of the agreed upon market value of \$12,435.00 by manual check; Authorize Mayor to execute and City Attorney to record with Forrest County.

Attachments: [Carney Deed - signed](#)

- VI.-5** [2018-858](#) Acknowledge receipt of Warranty Deed and Temporary Construction Easement from the Robert L. Touchstone, Jr. Family Trust for a portion of Forrest County Tax Parcel No. 2-038D-16-108.00 (PPIN 17619) for the NRCS Drainage Project near Timothy Lane; Authorize payment of the agreed upon market value of \$2,400.00 by manual check; Authorize Mayor to execute and City Attorney to record with Forrest County.

Attachments: [Touchstone Valuation Letter](#)
[Easement - Touchstone](#)

- VI.-6** [2018-846](#) Acknowledge receipt of bids received by reverse auction on October 4, 2018 for Term Bid Item #23 - Corrugated HDPE Drainage Pipe for the Public Services Department and accept the bids as per recommendation in the attached memorandum.

Attachments: [Item 23 - Memo Accept](#)
[Item 23 - Corrugated HDPE Notice to Bidders](#)
[Item 23 - Corrugated HDPE Specs](#)
[Item 23 Addendum Signed](#)
[Item 23 Bid Proposal Form](#)
[Bid Tab](#)
[Item 23 - Copy of Reverse Auction Bids](#)

- VI.-7** [2018-851](#) Acknowledge bids received September 20, 2018 for the South 28th Avenue Bridge Replacement project and accept the bid from Colom Construction Company, Inc. in the amount of \$545,369.60 as the lowest and best bid received; Authorize mayor to execute contracts upon preparation.

Attachments: [Recommendation Ltr](#)
[Specs with Bid Documents](#)
[Certified Bid Tab](#)
[11204 construction plans signed 2018-02-12](#)

- VI.-8** [2018-843](#) Approve claims docket for the period ending October 12, 2018.

Attachments: [DOCKET 18.10-12](#)

- VI.-9** [2018-882](#) Acknowledge receipt of the monthly budget report for the month ending September 30, 2018.

Attachments: [REV18.0918](#)
 [EXP18.0918](#)
 [Property Tax Collection Memo](#)

VII. Adjournment