

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda

Tuesday, September 4, 2018

4:00 PM

Council Chambers

City Council

I. Call to Order**II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****Agenda Adjustments:**

Add Policy Agenda Item VI.-13 at the request of the Administration as follows:

- VI.-13** [2018-764](#) Acknowledge Declaration of State of Local Emergency due to Tropical Storm Gordon.

Attachments: [Declaration of local Emergency-Gordon](#)
 [Gordon-Resolution](#)

IV. Presentation Agenda**V. Approval of Minutes**

- V.-1** [2018-763](#) Approval of minutes - for August 6, 7, 20 & 21, 2018, meetings of the City Council.

Attachments: [min 8-6-18 AR, WS, BR FY'19](#)
 [min 8-7-18](#)
 [min 8-20-18 Unsafe PH, AR, BR FY'19](#)
 [min 8-21-18 XS](#)

VI. POLICY AGENDA

- VI.-1** [2018-744](#) Adopt a Resolution to set a Public Hearing before City Council at 4 p.m. on Monday October 1, 2018 to determine if properties are in such state of uncleanness so as to be a menace to the health and safety of the community.

Attachments: [Setting P.H. Memo 10.01.18](#)
 [REQUEST P.H. RESOLUTION 10.01.18](#)

- VI.-2** [2018-750](#) Adopt the September 4, 2018 Amendments to the Budget for the City of Hattiesburg for the fiscal year ending September 30, 2018 and adopt resolution authorizing publication of amendments for funds in excess of 10% of the original appropriation fund balance.

Attachments: [September 4 Budget Amendments](#)

- VI.-3** [2018-754](#) Adopt Resolution levying ad valorem taxes on all of the taxable property within the City of Hattiesburg, Mississippi, for the purpose of raising revenue for said City for the fiscal year beginning October 1, 2018, and ending September 30, 2019.

Attachments: [Resolution FY 19 Tax Levy](#)

- VI.-4** [2018-735](#) Adopt a Resolution declaring surplus certain Vehicles and equipment (per attached memo) and authorize sale of said vehicles and equipment at auction, and removal of said vehicles and equipment from the City's inventory of the Hattiesburg Parks and Recreation Maintenance Division.

Attachments: [Resolution](#)
 [Memo requesting surplus](#)

- VI.-5** [2018-751](#) Adopt a Resolution authorizing Requisition No. 26 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.

Attachments: [2016 Bond Resolution No. 26](#)

- VI.-6** [2018-755](#) Authorize the Mayor to execute Memorandum of Understanding between the City of Hattiesburg and Aids Services Coalition, allowing the City's Homeless Coordinator to assist in rapidly rehousing unsheltered persons in the City of Hattiesburg in conjunction with Aids Services Coalition; at no outlay of funding from the City of Hattiesburg.

Attachments: [ASC- MOU](#)

- VI.-7** [2018-732](#) Authorize submission of 2018 USDOJ Edward Byrne Memorial Justice Assistance Grant in the amount of \$18,505.00 to be shared by City of Hattiesburg with disparate jurisdiction Forrest County (\$11,101.00 Hattiesburg / \$7,404.00 Forrest County).

Attachments: [1 - 2018 Mississippi Local JAG Allocations](#)
 [2 - 2018 Budget Detail Worksheet](#)
 [3 - 2018 Byrne JAG Program Narrative](#)
 [4 - 2018 Disclosure of Pending Applications](#)
 [5 - 2018 DHS & ICE Communication Policies](#)
 [6 - 2018 Public Announcement](#)
 [7 - 2018 Memorandum of Understanding](#)
 [8 - Financial Mgmt & System of Internal Controls Questionnaire](#)
 [9 - Chief Executive Certification](#)
 [10 - CLO Certification 1373-1644](#)
 [11 - CLO Certification - various](#)

- VI.-8** [2018-734](#) Authorize Mayor to execute lighting agreement with Mississippi Power Company for additional lighting on St. Claire Street for a net increase of \$51.29/month, and at 408 East 7th Street for a net increase of \$11.79/month to the monthly bill.

Attachments: [MS Power-408 E 7th St](#)
 [MS Power-St Claire St](#)

- VI.-9** [2018-752](#) Approve Change Order #1 in the amount of \$38,680.00 with Codaray Construction , LLC for additional asbestos abatement on the Public Safety Complex Demolition Project; Authorize Mayor to execute same in duplicate.

Attachments: [CO Request #1 - Basement Asbestos Abatement](#)

- VI.-10** [2018-747](#) Approve and Declare the purchase of Recoil Kits for the Hattiesburg Police Department from TI Training Corp, as a sole source purchase as provided for in Section 31-7-13(viii), of the Mississippi Code of 1972, based on information in the attached letter.

Attachments: [Ti Training Sole Source Letter](#)
 [TI Training Corp. Recoil kits](#)

- VI.-11** [2018-757](#) Acknowledge and adopt amendment to the City of Hattiesburg Procurement Manual, Section XVII - Methods of Procurement, adopted at MB 2011-6/61-81 on October 4, 2011, establishing procedure for monitoring compliance with federal debarment and suspension regulations when selecting vendors for materials or services which are funded in whole or in part with federal grants.

Attachments: [Amendment to Procurement Manual](#)

- VI.-12** [2018-743](#) Ratify and confirm the Mayor's appointment of Rhoda A. Pickett (Ward 2) (Replaces Sandra Thompson) to the Planning Commission for a term (May 19, 2015 through May 12, 2020) beginning September 4, 2018 through May 12, 2020.

Attachments: [Data sheet Pickett 2018](#)
 [Rhoda Pickett - Resume](#)

VII. ROUTINE AGENDA

- VII.-1 [2018-759](#) Adopt a Resolution to advertise municipal resources by sharing the cost to erect a statue in honor of Vernon F. Dahmer, SR, in conjunction with Forrest County Board of Supervisors and Forrest General Hospital, in the amount of \$40,000.00 as authorized by Mississippi Code 17-3-3; advancing the moral, financial, and other interest, and the promotion of the City of Hattiesburg.

Attachments: [Dahmer-Resolution](#)

- VII.-2 [2018-760](#) Acknowledge finding that purchase of apparel items (in the amount of \$1,030.75) for the City Council Office are in accordance with Miss. Code Ann. §17-3-3; advancing the moral, financial and other interest, and the promotion of the City of Hattiesburg; and made a part of the minutes.

Attachments: [memo - council office apparel recommendation](#)

- VII.-3 [2018-758](#) Acknowledge receipt of the Twin Forks Rising Phase III Plan from TFR Group, LLC.

Attachments: [TFR](#)
[Twin Forks Final Docu Sept 4 2018 Phase III Master Plan](#)

- VII.-4 [2018-741](#) Acknowledge receipt of the two quote bid purchase docket report for the period of July 27 2018, through August 26, 2018 as provided for in Section 31-7-13 (b) of the Mississippi Code of 1972.

Attachments: [Memo for Council](#)
[Two Quote Docket Report](#)
[2684 FINAL](#)
[2685 FINAL](#)
[2686 FINAL](#)
[2689 FINAL](#)
[2690 FINAL](#)
[2691 FINAL](#)
[2712 FINAL](#)
[2714 FINAL](#)
[2715 FINAL](#)

- VII.-5** [2018-739](#) Acknowledge bids received August 23, 2018 for the Drainage Rehabilitation Along US Hwy 98 near Priority One Bank project and accept the bid of Grady Crawford Construction Co. of Baton Rouge, LA in the amount of \$98,745.00 as the lowest and best bid; Authorize Mayor to execute contracts upon preparation.

Attachments: [Recommendation Ltr](#)
 [Certified Bid Tab](#)
 [11269 Plans Street Ready Set Signed 2018-07-09](#)
 [11269 Specs 2018 07 09](#)

- VII.-6** [2018-745](#) Acknowledge bids received August 23, 2018 for the 2018 Water System Improvement Project and accept bid of Grady Crawford Construction Co. of Baton Rouge, LA in the amount of \$410,145.00 as the lowest and best bid; Authorize Mayor to execute contracts upon preparation.

Attachments: [Recommendation Ltr](#)
 [Certified Bid Tab](#)
 [11268 Plans Street Ready Set Signed 2018-07-09](#)
 [11268 Specs Street Ready 2018 07 09](#)

- VII.-7** [2018-746](#) Approve and Authorize publication of Notice to Consultants soliciting Statements of Qualifications from consulting firms to provide professional design, engineering and construction management services for the construction of a new fire station for the City.

Attachments: [Engineering Proposal Evaluation Sheet MDOT](#)
 [NOTICE TO CONSULTANTS 8 13 18](#)

- VII.-8** [2018-756](#) Approve plans and specifications for a Sewer Camera System for the City of Hattiesburg Water and Sewer Department; Authorize advertisement for bids for same.

Attachments: [Camera-Specs](#)
 [Legal Notice](#)

- VII.-9** [2018-742](#) Approve and Authorize publication of Notice to Airport Consultants requesting Statements of Qualifications from consulting firms to provide professional airport planning, engineering and airport construction management services for the Hattiesburg Bobby L. Chain Municipal Airport.

Attachments: [NOTICE TO AIRPORT CONSULTANTS 8 13 18](#)
 [Engineering Proposal Evaluation Sheet MDOT](#)

- VII.-10** [2018-748](#) Approve claims docket for the period ending August 31, 2018.

Attachments: [DOCKET 18.08-31](#)

- VII.-11** [2018-733](#) Approve the sale of grave spaces, per attached Memo's, Receipts and Deeds.

Attachments: [Memo's \(09-04-18\)](#)

[Receipts \(09-04-18\)](#)

[Deeds \(09-04-18\)01](#)

[Deeds\(09-04-18\)02](#)

VIII. Citizen's Forum

IX. Public Hearing

1. [2018-749](#) Hold Public Hearing on the proposed budget and proposed tax levies for Fiscal Year 2019 for the City of Hattiesburg at 5:30p.m. September 4,2018,in Council Chambers at City Hall.

X. Adjournment