

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda

Tuesday, February 6, 2018

5:00 PM

Council Chambers

City Council

I. Call to Order**II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****IV. APPROVAL OF MINUTES for the January 2 and 16, 2018, meetings of the City Council.****V. PRESENTATION AGENDA****VI. POLICY AGENDA**

- VI.-1** [2018-179](#) Adopt Resolutions condemning the following properties as unclean and a menace to the health and safety of the community.

Attachments: [Resolution MEMORANDUM 02.06.18](#)

- [1. 1312 Deason Ave](#)
- [3. 1307 Rebecca Ave](#)
- [4. 218 Oak ST](#)
- [5. 809.5 Fairley St](#)
- [6. 708 River St](#)
- [7. 6 Bonnie St](#)
- [8. 1213 Edward St](#)
- [9. 1310 Putnam Ave](#)
- [10. 2917 Laramie Circle](#)
- [11. 910 S. Tipton St](#)
- [12. 219 S. 23rd Ave](#)
- [13. 211 S. 24th Ave](#)
- [14. 211.5 S 24th Ave](#)
- [15. 304 Mable St](#)
- [16. 306 Mable St](#)
- [17. 308 Mable St](#)
- [19. 1108 E. Hardy St](#)

- VI.-2** [2018-199](#)

Approve Pay Application No. 2 and Final in the amount of \$36,294.05 from M & M Services for the Mt. Carmel Church Demolition Project; Authorize issuance of manual check in payment thereof.

Attachments: [M&M Pay App No. 2](#)

VI.-3 [2018-177](#)

Adopt a Resolution to adjudicate the cleanup cost and direct the placement as an assessment for the demolition cost, not to exceed the value of the property per state law, against property located at 1101 Main Street, Mt. Carmel Church, as authorized in Section 21-19-11 of Mississippi Code of 1972, Annotated.

Attachments: [Mount Carmel Cleanup Cost Certificate of Payment](#)
[RES - Adjudicating Cleanup Costs, 1101 Main Street, Mt. Carmel Baptist Church](#)

VI.-4 [2018-163](#)

Adopt a Resolution renewing and extending the Interlocal Cooperation Agreement between the City of Hattiesburg and Forrest County (adopted 10/7/1993 MB1993-4) for the cooperative construction, maintenance, improvement and operation of public park facilities.

Attachments: [RES-Renewal, Interlocal agreement - Parks](#)
[Original Interlocal-10-7-93](#)
[Attorney General Approval-](#)

VI.-5 [2018-204](#)

Adopt a Resolution authorizing Requisition No. 15 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.

Attachments: [2016 Bond Resolution No. 15](#)

VI.-6 [2018-198](#)

Authorize Mayor to execute professional services agreement with Shows, Dearman & Waits, Inc. for the Sanitary Sewer Waste Collection System Evaluation Report and Rehabilitation Plan for Priority Area 1 & 2.

Attachments: [11257_Owner Engineer Agreement_SSRP](#)

VI.-7 [2018-189](#)

Authorize Mayor to execute professional services agreement with Shows, Dearman & Waits, Inc. for engineering services related to the Infrastructure Improvements Along Katie Ave. and Arledge St. project.

Attachments: [11258_Owner Engineer Agreement-Infrastructure along Katie Ave & Arledge St](#)

VI.-8 [2018-157](#)

Authorize Mayor to execute Memorandum of Agreement for the Educational and Community Outreach Program between the City of Hattiesburg and the University of Southern Mississippi, for the period beginning March 1,2018 and ending February 28,2019(Agreement number GM000673 Amendment No.14) as authorized by MS Code 39-15-1, to allow municipalities to expend monies for support of the arts.

Attachments: [MOA-USM](#)

VI.-9 [2018-170](#)

Authorize Mayor to execute duplicate original agreement between City of Hattiesburg Parks and Recreation and Hattiesburg Exchange Club/Dixie Youth Inc. to operate and promote Dixie Youth Baseball for Hattiesburg residents from October 1, 2017 through September 30, 2018.

Attachments: [Dixie Youth 2018 Contract](#)
 [Contract Attachements](#)

VI.-10 [2018-169](#)

Authorize Mayor to execute duplicate original agreement between City of Hattiesburg Parks and Recreation Department and Noon Day Optimist Club to operate and promote Dixie Boys Baseball for Hattiesburg residents from October 1, 2017 through September 30, 2018.

Attachments: [Dixie Boys 2018 Contract](#)
 [Contract Attachements](#)

VI.-11 [2018-167](#)

Authorize Mayor to execute duplicate original agreement between City of Hattiesburg Parks and Recreation Department and Hattiesburg Youth Soccer Association to operate and promote soccer programs for Hattiesburg residents from October 1, 2017 through September 30, 2018.

Attachments: [Soccer 2017-2018 contract](#)
 [Contract Attachements](#)

VI.-12 [2018-166](#)

Authorize Mayor to execute duplicate original agreement between City of Hattiesburg Parks and Recreation Department and Hattiesburg Little League to operate and promote Little League Baseball for Hattiesburg residents from October 1, 2017 through September 30, 2018.

Attachments: [Little League Contract 2018-
Contract Attachments](#)

VI.-13 [2018-195](#)

Authorize Mayor to execute lighting request with Mississippi Power Company to upgrade certain lights on 34th Avenue for a net increase of \$293.50 to the monthly bill.

Attachments: [MS Power-34th Ave lighting request](#)

VI.-14 [2018-183](#)

Authorize Mayor to execute lighting request with Mississippi Power Company to upgrade street lights in the Cascades Subdivision for a net increase to the monthly bill of \$19.47.

Attachments: [MS Power lighting request-Cascades](#)

VI.-15 [2018-182](#)

Authorize Mayor to execute lighting request with Mississippi Power Company to upgrade street light near Sacred Heart and Apartments on 2nd Ave for a net increase to the monthly bill of \$7.37.

Attachments: [MS Power-Sacred Heart lighting request](#)

VI.-16 [2018-176](#)

Authorize Mayor to execute lighting agreement with Pearl River Valley Electric Power Association for installation of security light (M26-100) on existing pole near the intersection of Poplar Loop Rd. and Jervis Mims Rd for an approximate increase of \$8.75 to the monthly bill.

Attachments: [Lighting Agreement, Location R4-65](#)

VI.-17 [2018-181](#)

Approve and Authorize Mayor to execute Lighting Lease Agreement with Mississippi Power for 34 LED fixtures at various Intersections around the city (as described in the attached agreement) for a monthly lease amount of \$714.00.

Attachments: [MS Power-Various Intersections](#)

VI.-18 [2018-174](#)

Approve and Authorize Mayor to execute multiple originals of Supplemental Agreement No. 2 with Casablanca Construction, Inc. for additional construction services to repair damages caused by the January 21, 2017 tornado to the Warehouse at Water Plant No. 2 for an increase in the contract of \$57,847.00; Authorize issuance of manual check in payment.

Attachments: [Casablanca Constr.-Supplemental Agreement No. 2](#)

VI.-19 [2018-168](#)

Approve and authorize Mayor to execute in triplicate a Contractor and Owner Agreement and a Housing Rehabilitation Grant Award to Bettye Hill of 413 South 13th Avenue in an amount not to exceed \$50,000 according to the Housing Rehabilitation and Housing Programs Manual Section VII (E). {Entitlement}

Attachments: [Contract and Grant Agreement 01.26.18](#)

VI.-20 [2018-184](#)

Approve payment of Pay Application No. 3 to Floore Industrial Contractors, Inc. in the amount of \$14,167.53 for the Gordon Creek Depot District (Buschman Street to River Avenue) project; Approve final acceptance of said project; Approve publication of Notice of Final Settlement of contract with Floore Industrial Contractors, Inc. for said project.

Attachments: [Closeout Documents](#)

VI.-21 [2018-178](#)

Approve or Deny manpower adjustments for the Departments of Administration and Urban Development, including the reclassification of one Community Development Specialist position to Planner, in accordance with Ordinance 3154.

Attachments: [Wage Change Request Form - Website to Planner - 2-6-2018](#)

[Wage Change Request Form - Planner - 2-6-2018](#)

[Pay Scale Alignment Various Dept-February 2018](#)

VI.-22 [2018-175](#)

Approve a Subrecipient Agreement with Habitat for Humanity for Basic Rehabilitation/Emergency Repairs Project for eligible City residents and Authorize the Mayor to execute the Agreement in triplicate. {Entitlement CDBG}

Attachments: [2018 Habitat Basic Rehabilitation and - or Emergency Repair Program.pdf](#)

VI.-23 [2018-161](#)

Adopt an order to approve the sale of personal service weapons to Officer Benjamin Deen's widow, Robin Deen, and Officer Liquori Tate's mother, Youlander Ross, pursuant to Mississippi Code Annotated 45-9-131.

Attachments: [Tate Memo](#)
 [Deen Memo](#)
 [Parker Memo-Deen-Tate](#)

VI.-24 [2018-192](#)

Adopt revised City of Hattiesburg Employee Handbook.

Attachments: [Emp Handbook proposed revised Jan 29](#)

VI.-25 [2018-202](#)

Ratify and confirm the Mayor's appointment of Melvin Williams (W2) to the Civil Service Commission for a six (6) year term beginning 7-1-2017 and ending 6-30-2023.

Attachments: [Resume - Melvin Williams](#)

VI.-26 [2018-201](#)

Ratify and confirm the Mayor's appointment of Roman Galey, W3 to the Civil Service Commission for a term (9/1/14 - 8/31/20), beginning September 1, 2014 and ending August 31, 2020.

Attachments: [R. Galey - Resume Community Involvement 1-30-18](#)

VI.-27 [2018-151](#)

Ratify and confirm the Mayor's appointment of Deborah Wallace (W5), to the Civil Service Commission, for a six (6) year term beginning 7-1-17 and ending 6-30-23.

Attachments: [Wallace-Data Sheet](#)
 [Wallace-Resume](#)

VI.-28 [2018-203](#)

Ratify and confirm the Mayor's appointment of Chad Dews (W4) to the Forrest County Industrial Park Commission for a five year term beginning 7-1-17 and ending 6-30-22.

Attachments: [BOARD APPOINTMENT DATA SHEET-Chad Dews](#)

VI.-29 [2018-211](#)

Authorize continued suspension of all City of Hattiesburg permitting fees from January 1, 2018 through April 30, 2018 for anyone affected by the 1/21/2017 tornado.

VI.-30 [2018-209](#)

Ratify and confirm the Mayor's appointment of Kenneth Waites (Ward 1) to the Planning Commission for a term (Completing Peggy Horton's term March 19, 2013 through May 12, 2018) beginning February 6, 2018 and ending May 12, 2018.

Attachments: [Data sheet Waits HPC 2018](#)
[Peggy Horton HPC Resignation](#)

VI.-31 [2018-210](#)

Ratify and confirm the Mayor's appointment of Kenneth Waites (Ward 1) to the Board of Adjustments for a term (February 6, 2018 through February 5, 2021) beginning February 6, 2018 and ending February 5, 2021.

Attachments: [Data sheet Waites BOA 2018](#)

VI.-32 [2018-205](#)

Ratify and confirm the Mayor's appointment of Isaiah Easterling (Ward 5) to the Planning Commission for a term (completing Eric Martin's term of May 13, 2016 through May 12, 2021) beginning February 6, 2018 and ending May 12, 2021.

Attachments: [Eric Martin - Resignation Letter](#)
[Data sheet Easterling HPC 2018](#)

VI.-33 [2018-206](#)

Ratify and confirm the Mayor's appointment of Isaiah Easterling (Ward 5) to the Board of Adjustments for a term (February 6, 2018 through February 5, 2019) beginning February 6, 2018 and ending February 5, 2019.

Attachments: [Data sheet Easterling BOA 2018](#)

VI.-34 [2018-207](#)

Ratify and confirm the Mayor's appointment of James Hughes (Ward 5) to the Planning Commission for a term (completing Joe White's term of May 12, 2014 through May 12, 2019) beginning February 6, 2018 and ending May 12, 2019.

Attachments: [Data sheet Hughes HPC 2018](#)

VI.-35 [2018-208](#)

Ratify and confirm the Mayor's appointment of James Hughes (Ward 5) to the Board of Adjustments for a term (February 6, 2018 through February 5, 2020) beginning February 6, 2018 and ending February 5, 2020.

Attachments: [Data sheet Hughes BOA 2018](#)

VII. ROUTINE AGENDA**VII.-1 [2018-164](#)**

Authorize Mayor to enter into a Rental Agreement between th City of Hattiesburg and Toshiba Business Solutions for a Lexmark XC8160 copier that will be located in the Hattiesburg Police Department Community Relations Division for a period of 48 months, at a cost of \$216.86 per month.

Attachments: [Memo-Chief Parker](#)
 [Toshiba Contract](#)

VII.-2 [2018-188](#)

Acknowledge receipt of Insurance Service Office Form CC-213 and progress report for the City of Hattiesburg's annual re-certification for the FEMA Community Rating System Program, 2017; authorize Mayor to execute same (nunc pro tunc).

Attachments: [MS HATTIESBURG 2018 Annual Recertification](#)

VII.-3 [2018-200](#)

Acknowledge receipt of temporary construction easements and warranty deeds for four rights-of-way from Charles O. Middlebrooks, Jr., Jerald Edwin Levins and Keith Alan Stockett as Trustees of 38th Avenue Baptist Church, for the 38th Avenue Sidewalk Project; Authorize City Clerk to record said easements and deeds with Forrest County.

Tax Parcel No.: 2-028L-07-027.00	PPIN: 23033
Warranty Deed & Temporary Construction Easement	
Tax Parcel No.: 2-028L-07-026.00	PPIN: 23034
Warranty Deed & Temporary Construction Easement	
Tax Parcel No.: 2-028L-07-029.00	PPIN: 23039
Warranty Deed & Temporary Construction Easement	
Tax Parcel No.: 2-028E-06-085.00	PPIN: 26333
Warranty Deed & Temporary Construction Easement	

Attachments: [Construction Easement - 38th Ave Church PPIN 23039-23034-23033](#)
 [Construction Easement - 38th Ave Church PPIN 26333](#)
 [Warranty Deed - 38th Ave Church PPIN 23039-23034-23033](#)
 [Warranty Deed - 38th Ave Church PPIN 26333](#)

VII.-4 [2018-158](#)

Acknowledge receipt of the monthly budget report for the month ending December 31, 2017, on permanent file in the City Clerk's Office.

Attachments: [EXP17.1217](#)
 [REV17.1217](#)

VII.-5 [2018-190](#)

Acknowledge bids received January 25, 2018 for the Hattiesburg Public Safety Complex Demolition Project and accept bid from Codaray Construction, LLC in the amount of \$494,942.00 as the lowest and best bid; Authorize Mayor to execute contracts upon preparation.

Attachments: [Signed Award Recommendation Letter](#)
 [Signed Certified Bid Tab](#)
 [2017-12-07 HPSC Demo Package Bid Specifications.pdf](#)
 [2017-12-07 HPSC Demo Package Bid Drawings](#)

VII.-6 [2018-197](#)

Acknowledge bids received January 25, 2018 for the Sullivan Park Pavilion Project and accept the bid from Greater Southeast Construction, LLC in the amount of \$214,535.00 for the Base Bid and Add Alternates #1, #2, & #3 as the lowest and best bid.

Attachments: [Great Southeast Ltr of Recomm](#)
 [Sullivan Park Pavilion - Cert Bid Tab \(002\)](#)

VII.-7 [2018-185](#)

Acknowledge bids received January 25, 2018 for the Tatum Park Soccer Fields #15 & #17 Lighting Project and accept bid of \$164,800.00 from Buckhaults Electric Service, LLC as lowest and best bid; Authorize Mayor to execute contracts upon preparation.

Attachments: [Tatum Park - Fields 15 17 Lighting-Cert Bid Tab](#)
 [Buckhaults Ltr](#)

VII.-8 [2018-165](#)

Acknowledge bids received January 11, 2018 for the Hub City Transit Facility construction project and accept bid from Greater Southeast Construction, LLC in the amount of \$1,053,000.00 as the lowest and best bid; authorize Mayor to execute contract for same, including all alternates.

Attachments: [HCT Facility Bid Tab - Certified](#)
[HCT Facility Bid Recommendation Letter](#)
[17000 HUB City Specifications_Combined](#)
[ADDENDUM NUMBER ONE_combined](#)
[A101-2007 - Working Draft - 001](#)
[Final Contract - Hub City Transit Facility](#)

VII.-9 [2018-173](#)

Approve publication of Notice re-scheduling a Public Hearing in Ward 5 for the 2018-2022 Five-Year Consolidated Plan for the CDBG and HOME Programs and establishing and extending a Public Comment Period ending on March 26, 2018.

Attachments: [NOTICE OF Rescheduled PUBLIC HEARING.pdf](#)

VII.-10 [2018-162](#)

Approve and authorize publication of Notice to Bidders for computers and cradlepoints for ten (10) new police vehicles for the Hattiesburg Police Department.

Attachments: [Notice to Bidders - Computers and Cradlepoints for Patrol Cars](#)
[Specs-Cradle Points and computers, HPD](#)

VII.-11 [2018-180](#)

Approve specifications for Janitorial services for various City of Hattiesburg buildings; Authorize advertisement for bids for same.

Attachments: [Specs- cleaning services](#)
[Notice to Bidders - Cleaning Services](#)

VII.-12 [2018-172](#)

Approve the sale of grave spaces, per attached receipts and memos.

Attachments: [Memos \(02-06-18\)](#)
[Receipts \(02-06-18\)](#)
[Deeds \(02-06-18\)](#)

VII.-13 [2018-171](#)

Approve the City's Purchase of two (2) grave spaces located in the Southwest Quarter (SW 1/4), Lot 56, Section 23 at Highland Cemetery, Minute Book 2013 Page 292, in the amount of \$350.00 from David B. Richards; authorize manual check for the same.

Attachments: [Buy Back \(David B. Richards\) 02-06-18](#)

VII.-14 [2018-196](#)

Approve and authorize issuance of manual check for CDBG Program Claim per the attached memorandum. {Entitlement CDBG}

Attachments: [Memorandum for CDBG Program Claim February 6, 2018 No. 1.pdf](#)

VII.-15 [2018-159](#)

Approve claims docket for the period ending January 31, 2018.

Attachments: [DOCKET 18.01-31](#)