

# **City of Hattiesburg, MS**

*200 Forrest St.  
P.O. Box 1898  
Hattiesburg, MS 39401*



## **Meeting Agenda**

**Tuesday, October 3, 2017**

**5:00 PM**

**Council Chambers**

**City Council**

**I. Call to Order****II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****IV. Approval of Minutes**

*for the September 5, 7 and 14, 2017, City Council meetings.*

**V. PRESENTATION AGENDA****VI. POLICY AGENDA**

- VI.-1**      [2017-762](#)      APPROVE or DENY the petition filed by Don Brewster, Owner, for the removal of a grouping of trees at 503 S. 22nd Ave. (PPIN 26916, Ward 4); Hattiesburg Historic Conservation Commission voted to APPROVE on August 9, 2017, provided that only two of the requested trees are removed.

**Attachments:**      [Appeal request Brewster 503 S 22nd Ave](#)  
[Public Notice - Public Hearing - Brewster 503 S 22nd Ave](#)  
[HHCC Packet](#)  
[HHCC August minutes DRAFT](#)

- VI.-2**      [2017-774](#)      Adopt Resolution approving and authorizing payment of Fifty Thousand Dollars (\$50,000) to the Industrial Park Commission, as the City's portion of cost to assist the Commission's acquisition of a ten-acre parcel of privately owned real property within the Industrial Park, along the west side of Runnels Industrial Drive, adjacent to Sofidel America Corporation.

**Attachments:**      [Resolution Land Acquisition Industrial Park](#)  
[City of Hattiesburg Commitment Letter - JC Bell Property](#)

- VI.-3**      [2017-767](#)      Adopt a Resolution authorizing Requisition No. 10 from the Project Fund Construction Account in connection with a certain loan agreement, dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.

**Attachments:**      [2016 Bond Resolution No. 10](#)

**VI.-4 Removed.**

**VI.-5**     [2017-771](#)

Authorize Mayor to execute agreement between the City of Hattiesburg and Southern Pines Animal Shelter for the housing and shelter of stray and unwanted animals picked up by the City of Hattiesburg, for a period beginning October 1, 2017 and ending September 30, 2018.

**Attachments:**     [Letter to CityofHattiesburg](#)  
[Southern Pines Animal Shelter Hattiesburg Service Contract - 2017](#)

**VI.-6**     [2017-777](#)

Authorize Mayor to execute Interlocal Agreement between the City of Hattiesburg Police Department and Forrest County Sheriff's Office to create the Twelfth Circuit Court Narcotics Enforcement Team (12NET) to enforce Mississippi laws regarding controlled substances.

**Attachments:**     [Interlocal Agreement-12NET](#)

**VI.-7**     [2017-706](#)

Authorize Mayor to execute an agreement for application hosting and technology systems and services between Conduent Government Systems, LLC and Hattiesburg Fire Department.

**Attachments:**     [Conduent Government Systems, LLC](#)

**VI.-8**     [2017-765](#)

Approve Supplemental Agreement No. 1 with C. B. Developers, Inc. for the Lake Forgetful Road Project, increasing the total contract amount \$12,344.83; Authorize Mayor to execute.

**Attachments:**     [CB Developers Inc. Supplement Agreement #1 Contract](#)

**VI.-9**     [2017-757](#)

Acknowledge receipt of Permanent Utility Easement from Elvin Ray Jackson and Lynda Jackson for part of Lots 3 and 4 of Block 'A' of Richburg Heights Subdivision in Forrest County, Mississippi (Tax Parcel No. 2-040C-30-016 & 017.00) for the COMSWIP Sewer Phase V project.

**Attachments:**     [Signed Easement.Jackson.1](#)

**VI.-10**     [2017-769](#)

Acknowledge receipt of Permanent Utility Easement from Victoria J. Buckalew and Christopher A. Buckalew for part of Lot 6 of Block 'A' of Richburg Heights Subdivision in Forrest County, Mississippi (Tax Parcel No. 2-040C-30-014.00) for the COMSWIP Sewer Phase V project.

**Attachments:**     [Signed Perm Easement.Buckalew.1](#)

**VI.-11**     [2017-744](#)

Acknowledge the submission of grant application MS-2017-006-00 to Federal Transit Administration and execution of contract for the Preventive Maintenance, Operations and Capital Assistance for Hub City Transit in the amount of \$1,958,358 (\$1,147,342 FTA Section 5307 federal funds and \$811,016 local match). This application's funding is for 10/1/2016 - 9/30/2019.

**Attachments:**     [Grant Agreement MS-2017-006-00](#)  
[MS-2017-006-00 Application](#)

**VI.-12**     [2017-766](#)

Acknowledge the submission of grant application MS-2017-010-00 to Federal Transit Administration for the Operating Assistance, Capital Assistance (Preventive Maintenance) and Construction of Hub City Administrative/Maintenance Facility for Hub City Transit in the amount of \$794,769 (\$487,971 FTA Section 5307 federal funds and \$306,798 local match). This application's funding is for 10/1/2017 - 9/30/2019. This grant application applies for the remainder of the FTA Section 5307 FY16 and FY17 funds.

**Attachments:**     [MS-2017-010-00 Award](#)

**VI.-13**     [2017-764](#)

Approve or Deny to reclassify one (1) vacant Driver position in Mass Transit to a Mechanic position.

**Attachments:**     [Council Wage Request - Driver to Mechanic - 10-2017](#)

**VI.-14**     [2017-768](#)

Designate the Southern Pines Animal Shelter's 65th Anniversary Party, to be held Sunday, October 8, 2017, in Town Square Park, as a City-approved event for the purposes described in Ordinance Number 3148.

**Attachments:**     [Letter, A. Saffle, Southern Pines 65th Anniversary Party](#)

**VI.-15**     [2017-772](#)

Authorize Mayor to execute Professional Services Agreement with Neel-Schaffer, Inc for all requested services related to the Timberton Softball Complex.

**Attachments:**     [Timberton Softball Complex, revised final\\_Engineering Agreement 10-3-17](#)

**VI.-16**     [2017-746](#)

Acknowledge the submission of grant application MS-2017-003-00 to Federal Transit Administration and execution of contract for the Construction of Hub City Transit Administrative/Maintenance Facility in the amount of \$469,951 (\$375,961 FTA Section 5307 federal funds and \$93,990 local match). This application's funding is for 07/10/2017-09/30/2019.

**Attachments:**     [Grant Agreement MS-2017-003-00](#)  
                              [MS-2017-003-00 Application](#)

**VI.-17**     [2017-747](#)

Acknowledge the submission of grant application MS-2016-007-01 to Federal Transit Administration and execution of contract for the amendment to grant application FY2015 Hattiesburg Transit Facility Renovation and Upgrade in the amount of \$915,158 (\$732,126 in FTA Section 5339 Federal Funds and \$183,032 local match). The amendment is for the reconstruction of the Hub City Transit Administrative/Maintenance Facility, as the original grant was for renovation of the Facility.

The original grant was for a total of \$615,566.25 (\$492,435.00 in FTA Section 5339 Federal Funds and \$123,113.25 local match).

The new grant is for \$299,592 (\$239,673 in FTA Section 5339 Federal Funds and \$59,919 local match), bringing the new total up to \$915,158 (\$732,126 in FTA Section 5339 Federal Funds and \$183,032 local match).

**Attachments:**     [MS-2016-007-01 Application](#)  
                              [Grant Agreement MS-2016-007-01](#)

**V.-18**     [2017-781](#)

Designate the first Field Family Fest, a live music festival to be held from noon- 10 p.m. Friday, October 27, 2017, at Chain Park, as a City-approved event for the purposes described in Ordinance Number 3148. The event will feature 4-6 bands and 4-6 individual performers and is presented by Open Mind Entertainment, LLC, a Hattiesburg music and arts collective.

**Attachments:**     [Field Family Fest flyer](#)

**VII. ROUTINE AGENDA****VII.-1     [2017-754](#)**

Authorize Mayor to execute yearly maintenance agreements with Forerunner Technologies, Inc., for City Hall, Police and Fire Training Academy and Train Depot at a total of \$3,996.00.

**Attachments:**     [City of Hattiesburg - City Hall 2017-2018](#)  
[City of Hattiesburg - Police-Fire Academy 2017-2018](#)  
[City of Hattiesburg - Train Depot 2017-2018](#)

**VII.-2     [2017-758](#)**

Approve and authorize issuance of manual checks for CDBG Program Claims per the attached memorandum. {Entitlement CDBG}

**Attachments:**     [Manual Check CDBG Hollimon Construction 708 Mamie Street & 610 Cypress /](#)

**VII.-3     [2017-760](#)**

Approve the City's purchase of (2) grave spaces, located in the Northeast Quarter (NE 1/4) Lot 24, Section 29, Highland Cemetery and recorded in Minute Book 1998-2/327; authorize manual check for the same in the amount of \$350.00 to Luther G. Jones.

**Attachments:**     [Buy Back Request & Receipt Luther G. Jones \(10-03-17\)](#)  
[Buy Back Deed Luther G. Jones \(10-03-17\)](#)

**VII.-4     [2017-770](#)**

Acknowledge receipt of the audit for Pine Belt Regional Solid Waste Management Authority for the fiscal years ending June 30, 2016 and June 30, 2017 from Topp Mcworther Harvey, PLLC. (on file in the City Clerk's Office)

**Attachments:**     [Audit, 2016 and 2017, Pine Belt Regional Solid Waste Management Authority](#)

**VII.-5     [2017-720](#)**

Acknowledge receipt of the Fiscal Year 2018 Budget for Pine Belt Regional Solid Waste Management Authority.

**Attachments:**     [Disposal Rates](#)  
[PINEBELT SOLID WASTE](#)

**VII.-6     [2017-773](#)**

Approve claims docket for the period ending September 30, 2017.

**Attachments:**     [Claims Docket, 10-3-17](#)