

# **City of Hattiesburg, MS**

*200 Forrest St.  
P.O. Box 1898  
Hattiesburg, MS 39401*



## **Meeting Agenda**

**Tuesday, August 8, 2017**

**5:00 PM**

**Council Chambers**

**City Council**

**I. Call to Order****II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****IV. Approval of Minutes**

*for the July 5, 17, 18, 19 and 28, 2017, City Council meetings.*

**V. PRESENTATION AGENDA****VI. POLICY AGENDA****VI.-1     [2017-603](#)**

Adopt a Resolution setting Public Hearing before City Council on Monday, August 21, 2017 to determine if certain properties are in such a state of uncleanness so as to be a menace to the health and safety of the community and providing for notice to owners and authorize publication of the notice hearing.

**Attachments:**     [1.\) Setting P.H. MEMO](#)  
                              [RES-Set PH, Unsafe Properties, 8-8-17](#)

**VI.-2     [2017-517](#)**

Adopt a Resolution authorizing Disbursement No. 18 from the Project Fund Escrow Account in connection with certain Equipment Lease/Purchase Agreement, dated as of February 4, 2016, by and between Banc of America Public Capital Corp. and City of Hattiesburg.

**Attachments:**     [Disbursement No. 18](#)

**VI.-3     [2017-572](#)**

Authorize Mayor to execute agreement with Craft Entities, LLC d/b/a Wage Hour Assessments & Solutions, a consulting firm, to provide wage hour consultative services to the City of Hattiesburg for a period of twelve(12) months, beginning August 1, 2017 and ending July 31, 2018.

**Attachments:**     [Craft Agreement](#)

**VI.-4**     [2017-574](#)

Authorize Mayor to execute in duplicate an agreement between the City of Hattiesburg and Southern Mississippi Planning and Development District for the City to serve as a Host Agency for the Senior Community Service Employment Program.

Attachments:     [SSAI Agreement](#)

**VI.-5**     [2017-607](#)

Authorize Mayor to execute in duplicate Memorandum of Understanding (MOU) between the City of Hattiesburg and The Shafer Center for Crisis to develop a program to provide crisis intervention services to victims of sexual violence within the Hattiesburg Police Department's jurisdiction..

Attachments:     [Shafer Center- Services](#)  
[MOU- Shafer](#)

**VI.-6**     [2017-619](#)

Authorize Mayor to execute agreement between City of Hattiesburg and Clearwater Consultants, Inc., for professional engineering services regarding the city lagoons.

Attachments:     [Clearwater Consultants Agreement, 8-8-17](#)  
[Clearwater Consultants Work Orders, 8-8-17](#)

**VI.-7**     [2017-601](#)

Authorize Mayor to execute contracts in quadruplicate with C.B. Developers, Inc. for the ComSWIP Water Improvements Phase V project.

Attachments:     [Contract-executed by contractor](#)  
[1273W013\\_Affidavit of Publication](#)

**VI.-8**     [2017-576](#)

Approve the purchase of two (2) Quick Deploy units from Supercircuits for the Hattiesburg Police Department in the amount of \$7,819.20 as a sole source purchase. Supercircuits is the sole manufacturer and market provider for these specific devices.

Attachments:     [Sole Source - Supercircuits](#)

**VI.-9**     [2017-578](#)

Approve and authorize Mayor to execute in triplicate a Contractor and Owner Agreement and a Housing Rehabilitation Grant Award to Easter Evans of 708 Mamie Street in an amount not to exceed \$50,000 according to the Housing Rehabilitation and Housing Programs Manual Section VII (E). {Entitlement}

Attachments:     [Housing Rehabilitation Grant Award - 708 Mamie Street](#)

**VI.-10**    [2017-579](#)

Approve and authorize Mayor to execute in triplicate a Contractor and Owner Agreement and a Housing Rehabilitation Grant Award to Carolyn Butler of 610 Cypress Avenue in an amount not to exceed \$50,000 according to the Housing Rehabilitation and Housing Programs Manual Section VII (E). {Entitlement}

**Attachments:**    [Housing Rehabilitation Grant Award - 610 Cypress Street](#)

**VI.-11**    [2017-592](#)

Approve and adopt revised Citizen Participation Plan for CDBG and HOME Programs and authorize submittal to HUD. {Entitlement}

**Attachments:**    [Revised Citizen Participation Plan](#)

**VI.-12**    [2017-577](#)

Acknowledge FY17 High Intensity Drug Trafficking Areas (HIDTA) Subgrantee Cooperative Agreement between the Mississippi Bureau of Narcotics, the Mississippi Gulf Coast High Intensity Drug Trafficking Area and the Hattiesburg Police Department to fund one police officer in the amount of \$21,498.00 for drug trafficking prevention activities. (nunc pro tunc)

**Attachments:**    [FY17 HIDTA Subgrant Cooperative Agreement](#)

**VI.-13**    [2017-585](#)

Ratify and confirm the Mayor's appointment of Paul Sims (Ward 4) to the Planning Commission for a term (August 8, 2017 through May 12, 2022) beginning August 8, 2017 and ending May 12, 2022.

**Attachments:**    [Paul Sims Resume 7-26-2017](#)  
                              [Data sheet Sims HPC 2017](#)

**VI.-14**    [2017-587](#)

Ratify and confirm the Mayor's appointment of Paul Sims (Ward 4) to the Board of Adjustment for a term (August 8, 2017 through August 7, 2020) beginning August 8, 2017 and ending August 7, 2020.

**Attachments:**    [Paul Sims' Resume 7-26-2017](#)  
                              [Data sheet Sims BOA 2017](#)

**VI.-15**    [2017-588](#)

Ratify and confirm the Mayor's appointment of Rebekah Ray, Ph.D. (Ward 3) to the Planning Commission for a term (August 8, 2017 through August 7, 2022) beginning August 8, 2017 and ending August 7, 2022.

**Attachments:**    [Rebekah Ray, Phd Resume for City of Hburg HPC](#)  
                              [Data sheet Ray HPC 2017](#)

**VI.-16**     [2017-589](#)

Ratify and confirm the Mayor's appointment of Rebekah Ray, Ph.D. (Ward 3) to the Board of Adjustment for a term (August 8, 2017 through August 7, 2020) beginning August 8, 2017 and ending August 7, 2020.

Attachments:     [Rebekah Ray, Phd Resume for City of Hburg BOA](#)  
[Data sheet Ray BOA 2017](#)

**VI.-17**     [2017-608](#)

Designate the September 8, 2017, street party hosted by Historic Hattiesburg Downtown Association in partnership with the USM Alumni Association, Blue Jazz and other Front Street merchants as a City-approved event for the purposes described in Ordinance Number 3148.

Attachments:     [Letter to City Council request alcohol in streets 7.28.17](#)

**VII. ROUTINE AGENDA****VII.-1**     [2017-612](#)

Acknowledge receipt of letter from the Mississippi Department of Revenue granting the requested ad valorem tax exemption to Sofidel America Corp. for a period not to exceed five (5) years, commencing on January 1, 2016 and ending December 31, 2020, with a true total value of \$22,181,221.; and adopt a final order granting and allowing the same.

Attachments:     [DOR Letter-Sofidel](#)  
[Final Order- Sofidel](#)

**VII.-2**     [2017-609](#)

Acknowledge receipt of letter from the Mississippi Department of Revenue granting the requested ad valorem tax exemption to Mar-Jac Poultry MS LLC, for a period not to exceed nine (9) years, commencing January 1, 2016 and ending December 31, 2024, with a true total value of \$10,888,693; and adopt final order granting and allowing the same.

Attachments:     [Mar-Jac- DOR Letter](#)  
[Mar-Jac -Final Order](#)

**VII.-3**     [2017-617](#)

Acknowledge receipt of letter from the Mississippi Department of Revenue granting the requested ad valorem tax exemption to Kohler Company, for a period not to exceed ten (10) years, commencing on January 1, 2016 and ending December 31, 2025, with a true total value of \$3,903,866.; and adopt a final order granting and allowing the same.

**Attachments:**     [Final Order- Kohler](#)  
                              [DOR Letter-Kohler](#)

**VII.-4**     [2017-611](#)

Acknowledge receipt of letter from the Mississippi Department of Revenue granting the requested ad valorem tax exemption to Green Bay Converting, Inc. for a period not to exceed five(5) years, commencing January 1,2016 and ending December 31, 2020, with a true total value of \$3,551,910.; and adopt a final order granting and allowing the same.

**Attachments:**     [GREENBAY DR](#)  
                              [GREENBAY RESOLUTIO](#)

**VII.-5**     [2017-615](#)

Acknowledge receipt of letter from the Mississippi Department of Revenue granting the requested ad valorem tax exemption to Western Container Corp, for a period not to exceed five (5) years, commencing on January 1, 2016 and ending on December 31, 2020, with a true total value of \$2,326,429; and adopt a final order granting and allowing the same.

**Attachments:**     [DOR Letter- Western Container](#)  
                              [Final Order- Western Container \(2\)](#)

**VII.-6**     [2017-610](#)

Acknowledge receipt of letter from Mississippi Department of Revenue granting the requested ad valorem tax exemption to York International Corp, for a period not to exceed five (5) years, commencing on January 1, 2016 and ending December 31, 2020, with a true total value of \$1,858,133.; and adopt a final order granting and allowing the same.

**Attachments:**     [York-DOR Letter](#)  
                              [York- Final Order](#)

**VII.-7**     [2017-616](#)

Acknowledge receipt of letter from the Mississippi Department of Revenue granting the requested ad valorem tax exemption to Wis-Pak of Hattiesburg LLC, for a period not to exceed five (5) years, commencing on January 1, 2016 and ending December 31, 2020, with a true total value of \$1,150,274; and adopt a final order granting and allowing same.

**Attachments:**     [DOR Letter- Wis-Pak](#)  
                              [Final Order- Wis-Pak](#)

**VII.-8**     [2017-614](#)

Acknowledge receipt of letter from the Mississippi Department of Revenue granting the requested ad valorem tax exemption to Mississippi Tank Company, for a period not to exceed five (5) years, commencing on January 1, 2016 and ending December 31, 2020, wit a true total value of \$1,293,650.; and adopt a final order granting and allowing the same.

**Attachments:**     [DOR Letter- Ms Tank](#)  
                              [Fnal Order- Ms Tank](#)

**VII.-9**     [2017-618](#)

Acknowledge receipt of letter from the Mississippi Department of Revenue granting the requested ad valorem tax exemption to Mar-Jac Poultry MS LLC, for a period not to exceed five(5) years, commencing on January 1, 2016 and ending December 31, 2020, with a true total value of \$910,318.; and adopt final order granting and allowing same.

**VII.-10**    [2017-613](#)

Acknowledge receipt of letter from the Mississippi Department of Revenue granting the requested ad valorem tax exemption to Bio-Soil Enhancers Inc, for a period not to exceed five (5) years, commencing on January 1, 2016 and ending on December 31, 2020, with a true total value of \$124,300.; and adopt a final order granting and allowing same.

**Attachments:**     [DOR Letter- Bio Soil](#)  
                              [Final Order- Bio Soil](#)

**VII.-11**    [2017-575](#)

Acknowledge receipt of proposals received on June 8, 2017, for Architectural and Engineering Professionals Services for the City of Hattiesburg Parks and Recreation Department, and accept the proposal of Neel-Schaffer as per recommendation.

**Attachments:**    [Timbereton Park Score Sheets](#)  
[Neel- Schaffer](#)  
[Mccleskey](#)  
[Shows, Dearman & Waits](#)  
[W Engineering](#)  
[Major Design](#)  
[PW Ref #HHTGEY01 - A&E score results](#)  
[Proof of Pub-A&E](#)

**VII.-12**    [2017-604](#)

Acknowledge receipt of bids on July 20, 2017 for the ComSWIP Water Improvements Phase II - Palmers Crossing and Irene Chapel project and accept the bid of C.B. Developers, Inc. in the amount of \$2,054,414.75 as the lowest and best bid.

**Attachments:**    [Recommendation Letter and Bid Tab](#)  
[1273W007 Affidavit of Publication](#)

**VII.-13**    [2017-600](#)

Acknowledge receipt of bids on May 18, 2017 for the ComSWIP Sewer Improvements Phase V project and accept bid from C.B. Developers, Inc. in the amount of \$1,077,240.50 as the only bid received.

**Attachments:**    [Recommendation Letter and Bid Tab](#)  
[1273S005 Affidavit of Publication](#)

**VII.-14**    [2017-602](#)

Acknowledge receipt of bids on July 13, 2017 for the Gordons Creek Repair between Hardy Street and Camp Street project and accept bid of Fairley Construction Services, Inc. in the amount of \$528,525.00 as the lowest and best bid.

**Attachments:**    [11243 Recommend Award Letter Lamar](#)  
[11243 Bid Tab](#)  
[11243 Gordons Creek Affidavit of Publication](#)



**VII.-15**    [2017-594](#)

Authorize issuance of manual check for HOME Program claim.  
{Entitlement HOME}

**Attachments:**    [HOME Program Claim - 709 Highland Avenue](#)

**VII.-16**    [2017-583](#)

Approve and authorize issuance of manual check for HOME Program Claim per the attached memorandum. {Entitlement HOME}

**Attachments:**    [Manual Check for Hollimon Construction - 106 Ruby Avenue](#)

**VII.-17**    [2017-586](#)

Approve the City's purchase of three grave spaces located in the South Half ( S1/2) of the Northwest Quarter (NW1/4) , and the Southwest Quarter (SW1/4) Lot 71, Section 26, Highland Cemetery, in the amount of \$ 525.00 to John N. Galloway, authorize manual check for the same.

**Attachments:**    [Buy Backs- Galloway-Receipts & Memo](#)  
[Galloway- Deed \(08-08-17\)](#)

**VII.-18**    [2017-590](#)

Approve the City's purchase of one grave space located in the East ( 1/2) of the Southeast Quarter (SE 1/4), Lot 86, Section 29, Highland Cemetery, in the amount of \$ 175.00 to Jo Ann Warren, authorize manual check for the same.

**Attachments:**    [Buy Backs- Warren- Receipts & Memo](#)  
[Warren- Deed \(08-08-17\)](#)

**VII.-19**    [2017-582](#)

Approve the sale of grave spaces, Per attached memo & receipts

**Attachments:**    [Memos & Receipts \(08-08-17\)](#)  
[Deeds \(08-08-17\)](#)

**VII.-20**    [2017-573](#)

Approve claims docket for the period ending July 31, 2017.

**Attachments:**    [DOCKET 17.07-31](#)  
[Memo, 8-8-17 addendum to claims docket](#)  
[8-8-17 docket addendum](#)  
[City Employees' timecards - 6-3-17](#)  
[Commissioners' timecards, 6-3-17](#)