

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda

Tuesday, October 18, 2016

5:00 PM

Council Chambers

City Council

I. Call to Order

II. Call to Prayer and Pledge of Allegiance

III. Agenda Order

IV. PRESENTATION AGENDA

V. POLICY AGENDA

V.-1 [2016-3030](#)

Adopt a Resolution for final approval of Motor Vehicle Assessment Schedule for Fiscal Year 2016-2017 and authorize publication of same.

Attachments: [Reso- Motor Veh Assessment Sch](#)

V.-2 [2016-498](#)

Adopt Resolutions condemning the following properties as unclean and a menace to the health and safety of the community.

Attachments:

[Adopt Reso MEMO 10-18-16](#)

[Memo. M. Jordan, Remove Case #s 2 & 19, Unsafe Properties 10-18-16](#)

[1. 712 Ida St.](#)

[2. Removed.](#)

[3. 709 Highland Ave.](#)

[4. 706 E. 7th St.](#)

[5. 716 E. 7th St.](#)

[6. 717 E. 7th St.](#)

[7. 800 E. 7th St.](#)

[8. 2507 W. 7th St.](#)

[9. 112 E. 8th St.](#)

[10. 6310 Hwy 49 N.](#)

[11. 205 Kensington Dr.](#)

[12. 201 Mable St.](#)

[13. 113 Saratoga Circle](#)

[14. 719 Webster St.](#)

[15. 802 W. Pine St.](#)

[16. 701 Duane St.](#)

[17. 321 Kimball Ave.](#)

[18. 1413 N. Main St.](#)

[19. Removed.](#)

V.-3 [2016-496](#)

TAKE FROM THE TABLE and Adopt a Resolution authorizing Disbursement No. 8 from the Project Fund Escrow Account in connection with certain Equipment Lease/Purchase Agreement, dated as of February 4, 2016, by and between Banc of America Public Capital Corp and the City of Hattiesburg.

Attachments:

[RES-Energy Performance Disbursement 8](#)

V.-4 [2016-499](#)

Adopt a Resolution authorizing Requisition No. 58 from the Project Fund Construction Account in connection with certain loan agreement, dated as of December 19, 2013, by and between the Mississippi Development Bank and the City of Hattiesburg.

Attachments:

[2013 Bond Resolution No. 58](#)

V.-5 [2016-3029](#)

Adopt a Resolution establishing petty cash funds effective October 1, 2016 and approve issuance of a manual check to each custodian as of October 1, 2016.

Attachments: [Petty Cash Resolution- 10-2016](#)

V.-6 [2016-3003](#)

APPROVE or DENY a petition filed by Martha Brewer, President, DAFS, INC., Applicant, DAFS, INC., Owner, to request a Use Permit Upon Review for a “Group Care Facility” as provided in Article 4, Section 58.03 (6) for certain property located at 705 Hall Avenue (Parcel 2-038A-15-.35.00, PPIN 12842, Ward 2). The Planning Commission voted to APPROVE on October 5, 2016.

Attachments: [October PC Minutes](#)
[Image Sheet - 705 Hall Ave - Use Permit on Review - Group Home](#)
[Staff Summary - 705 Hall Ave - Use Permit](#)
[705 Hall - Applicant sheet](#)
[705 Hall - Group Home Use Permit - Letter of support](#)

V.-7 [2016-3004](#)

APPROVE or DENY a petition filed by John Connelly, Engineer, Joe Colee, Manager, Mar-Jac Poultry Mississippi, Owner, to request a variance from Article 4, Section 64.04 (1) which states the minimum front setback is forty (40) feet and instead allow a setback of 34.3 feet for a variance of 5.7 feet for certain property located at 1301 James Street (Parcel 2-037E-14-015.00, PPIN 26813, Parcel 2-037E-14-014.00, PPIN 26815, Ward 2).
The Planning Commission recommended to APPROVE on October 5, 2016.

Attachments: [October PC Minutes](#)
[Image Sheet - 1301 James St - Setback Variance](#)
[Staff Summary - 1303 James - Setback Variance](#)
[1301 James St - Applicant sheet](#)
[1301 James St - Fire House Pump Plan](#)

- V.-8** [2016-3005](#) APPROVE or DENY a petition filed by Scott Pipkins, Representative, Dan & Sue Reid, Owners, as required in the Comprehensive Zoning Ordinance No. 2330, as amended, to request a variance from Article 4, Section 52.04 (3) which states the minimum rear setback for an unattached accessory structures is five (5) feet and instead allow a setback of zero (0) feet for a variance of five (5) feet for certain property located at 807 Corinne Street (Parcel 029N-09-225.00, PPIN 19395, Ward 4). The Planning Commission recommended to APPROVE on October 5, 2016.

Attachments:

[October PC Minutes](#)

[Image Sheet - 807 Corinne St - Setback Variance](#)

[Staff Summary - 807 Corinne - Setback Variance](#)

[807 Corinne - Applicant sheet](#)

[807 Corinne St - Site plan Reid](#)

- V.-9** [2016-3006](#) APPROVE or DENY the petition filed by Rob O. Tatum, Jr, Owner, to request a variance from Article 3, Section 3.5 4. Transparency (A) which states the minimum Ground story transparency is 40% and instead allow a transparency of 8% on S. 30th Ave and 2% on Chevy Chase Drive for a variance of 32% for the Ground story Transparency requirement on S. 30th Avenue and a variance of 38% for the Ground story Transparency requirement on Chevy Chase Drive for a certain property located at 3000 Hardy Street and 301 Chevy Chase Drive (Hotel Building) (Parcel 028N-07-078.00, PPIN 20837; Parcel 028N-07-076.00, PPIN 20839, Ward 3). The Planning Commission recommended to APPROVE on October 5, 2016.

Attachments:

[October PC Minutes](#)

[Image Sheet - Midtown Hotel- Items E, F, G \(FBC Variance\)](#)

[Staff Summary - Midtown- 3000 Hardy Street - Hotel - Items E, F, G](#)

[Applicant Summary - Variance - Hotel-Transparency A](#)

[Midtown Tatum Approved Site Plan](#)

[Joel Ingram - District at Midtown Tatum development - Letter of Support](#)

V.-10 [2016-3007](#)

APPROVE or DENY the petition filed by Rob O. Tatum, Jr, Owner, as required in the Midtown Form-Based Code, to request a variance from Article 3, Section 3.5 4. Transparency (B) which states the minimum Upper story transparency is 20% and instead allow a transparency of 12% on S. 30th Ave and 5% on Chevy Chase Drive for a variance of 8% for the Upper stories Transparency requirement on S. 30th Avenue and a variance of 15% for the Upper stories Transparency requirement on Chevy Chase Drive for a certain property located at 3000 Hardy Street and 301 Chevy Chase Drive (Hotel Building) (Parcel 028N-07-078.00, PPIN 20837; Parcel 028N-07-076.00, PPIN 20839, Ward 3).
The Planning Commission recommended to APPROVE on October 5, 2016.

Attachments:[October PC Minutes](#)[Image Sheet - Midtown Hotel- Items E, F, G \(FBC Variance\)](#)[Staff Summary - Midtown- 3000 Hardy Street - Hotel - Items E, F, G](#)[Applicant Summary - Variance - Hotel-Transparency B](#)[Midtown Tatum Approved Site Plan](#)[Joel Ingram - District at Midtown Tatum development - Letter of Support](#)**V.-11** [2016-3008](#)

APPROVE or DENY the petition filed by Rob O. Tatum, Jr, Owner to request a variance from Article 3, Section 3.5 4. Transparency (C) which states the maximum Blank wall area allowed is 35 feet and instead allow two blank wall areas of 40 feet (vertically) for two (2) variances of 5 feet measured vertically on the Chevy Chase Drive facade for a certain property located at 3000 Hardy Street and 301 Chevy Chase Drive (Hotel Building) (Parcel 028N-07-078.00, PPIN 20837; Parcel 028N-07-076.00, PPIN 20839, Ward 3).
The Planning Commission recommended to APPROVE on October 5, 2016.

Attachments:[October PC Minutes](#)[Image Sheet - Midtown Hotel- Items E, F, G \(FBC Variance\)](#)[Staff Summary - Midtown- 3000 Hardy Street - Hotel - Items E, F, G](#)[Applicant Summary - Variance - Hotel-Transparency C](#)[Midtown Tatum Approved Site Plan](#)[Joel Ingram - District at Midtown Tatum development - Letter of Support](#)

V.-12 [2016-3009](#)

APPROVE or DENY the petition filed by Rob O. Tatum, Jr, Owner to request a variance from Article 3, Section 3.3 4. Transparency (A) which states the minimum Ground story transparency is 60% and instead allow a transparency of 32% for a variance of 28% for the Ground story Transparency requirement on Hardy Street for certain property located on a portion of 3000 Hardy Street (Building A) (Parcel 028N-07-078.00, PPIN 20837, Parcel 028N-07-079.00, PPIN 26492, Ward 3).
The Planning Commission recommended to APPROVE on October 5, 2016.

Attachments:[October PC Minutes](#)[Image Sheet - Midtown Building A - Item H \(FBC Variance\)](#)[Staff Summary - Midtown- 3000 Hardy Street - Building A - Item H](#)[Applicant Summary - Variance - Retail-Transparency A-Building A](#)[Midtown Tatum Approved Site Plan](#)[Joel Ingram - District at Midtown Tatum development - Letter of Support](#)**V.-13** [2016-3010](#)

APPROVE or DENY the petition filed by Rob O. Tatum, Jr, Owner to request a variance from Article 3, Section 3.3 4. Transparency (A) which states the minimum Ground story transparency is 60% and instead allow a transparency of 40% for a variance of 20% for the Ground story Transparency requirement on Hardy Street for certain property located on a portion of 3000 Hardy Street (Building B) (Parcel 028N-07-078.00, PPIN 20837, Ward 3).
The Planning Commission recommended to APPROVE on October 5, 2016.

Attachments:[October PC Minutes](#)[Image Sheet - Midtown Building B- Item I \(FBC Variance\)](#)[Staff Summary - Midtown- 3000 Hardy Street - Building B - Item I](#)[Applicant Summary - Variance - Retail-Transparency A-Building B](#)[Midtown Tatum Approved Site Plan](#)[Joel Ingram - District at Midtown Tatum development - Letter of Support](#)

V.-14 [2016-3011](#)

APPROVE or DENY the petition filed by Rob O. Tatum, Jr, Owner to request a variance from Article 3, Section 3.4 4. Transparency (A) which states the minimum Ground story transparency is 60% and instead allow a transparency of 36% for a variance of 24% for the Ground story Transparency requirement on S. 31st Avenue for a portion of certain parcels located on S. 31st Avenue (Building C) (Parcel 028N-07-079.00, PPIN 26492, & Parcel 028N-07-080.00, PPIN 26493, Parcel 028N-07-081.00, PPIN 26494, respectively, Ward 3).
The Planning Commission recommended to APPROVE on October 5, 2016.

Attachments:[October PC Minutes](#)[Image Sheet - Midtown Building C - Item J \(FBC Variance\)](#)[Staff Summary - Midtown- 3000 Hardy Street - Building C - Item J](#)[Applicant Summary - Variance - Retail-Transparency A-Building C](#)[Midtown Tatum Approved Site Plan](#)[Joel Ingram - District at Midtown Tatum development - Letter of Support](#)**V.-15** [2016-3012](#)

APPROVE or DENY the petition filed by Rob O. Tatum, Jr, Owner to request a variance from Article 3, Section 3.4 4. Transparency (A) which states the minimum Ground story transparency is 60% and instead allow a transparency of 32% on Hardy Street and 42% on S. 31st Avenue for a variance of 28% for the Ground story Transparency requirement on Hardy Street and a variance of 18% for the Ground story Transparency requirement on S. 31st Avenue for certain property located on a portion of 3102 Hardy Street and along S. 31st Avenue (Building D) (Parcel 028N-07-079.00, PPIN 26492, Ward 3).
The Planning Commission recommended to APPROVE on October 5, 2016.

Attachments:[October PC Minutes](#)[Image Sheet - Midtown Building D - Item K \(FBC Variance\)](#)[Staff Summary - Midtown- 3000 Hardy Street - Building D - Item K](#)[Applicant Summary - Variance - Retail-Transparency A-Building D](#)[Midtown Tatum Approved Site Plan](#)[Joel Ingram - District at Midtown Tatum development - Letter of Support](#)

V.-16 [2016-2902](#)

Take from the Table and Authorize Mayor to Approve and Accept Wireless Proposal from C-Spire for cellular service for the City of Hattiesburg.

Attachments: [Wireless RFP](#)
[MS ITS Technology Memo](#)
[AT&T Proposal](#)
[CSpire Proposal](#)
[2016 wireless RFP Evaluation](#)

V.-17 [2016-3033](#)

Authorize Mayor to execute in quadruplicate an Ad Valorem Property Taxes Agreement between the City of Hattiesburg and Hattiesburg Clinic Professional Association, in relation to a parcel of land located at the corner of U.S. Highway 11 and Parkway Boulevard in the City of Hattiesburg.

Attachments: [Ad Valorem Tax Agreement-Hattiesburg Clinic](#)

V.-18 [2016-3018](#)

Authorize the Mayor to execute agreement between the Mississippi State Fire Academy (MSFA) and the Hattiesburg Fire Department to administer the NFPA 1001 Field Program.

Attachments: [MSFA- Agreement](#)

V.-19 [2016-3031](#)

Authorize Mayor to execute an LED Lighting Proposal with Mississippi Power Company to upgrade lighting along the Long Leaf Walking Trail that runs East of Highway 49 for a one time up-front cost of \$48,453.00 and a monthly cost of \$2,484.00.

Attachments: [Long Leaf Trace walking Trail \(East of Highway 49\)](#)

V.-20 [2016-3037](#)

Authorize and approve professional services contract with L & A Construction, Inc., to manage and maintain the North and South Lagoon Wastewater Treatment Facilities of the City of Hattiesburg, per the rates for labor, equipment, and outside equipment, parts, materials and vendors proposed in Attachment B.

Attachments: [Professional Services Contract, L & A, North and South Lagoons, 10-18-16](#)

V.-21 [2016-3036](#)

Acknowledge and approve execution of agreement with APG Neuros for one-year Maintenance Service Plan for the South Lagoon, at a cost of \$30,375.00. (nunc pro tunc).

Attachments: [P.O. & Maintenance Service Plan, South Lagoon, APG Neuros, 10-18-16](#)

V.-22 [2016-3028](#)

Approve and authorize Mayor to execute, in duplicate, an agreement between the City of Hattiesburg and Shows, Dearman, & Waits, Inc. to provide professional services to upgrade the existing drainage system, replace and extend the existing sanitary sewer system, and relocate the existing water lines along 30th Avenue, Chevy Chase Drive, and 31st Avenue.

Attachments: [30th Ave Improvements Agreement](#)

V.-23 [2016-3023](#)

Approve and authorize Mayor to execute, in quintuplicate, Supplemental Agreement No. 1 with Jet Construction, Inc. to install 5,915 linear feet of fencing along the Longleaf Trace Phase III Project for an increased cost of \$154,444.00.

Attachments: [12932.001_Supplemental Agreement No. 1_Part Exec](#)

V.-24 [2016-3024](#)

Approve and Authorize Mayor to enter into an agreement between the City of Hattiesburg and KS Pep's Point Real Estate, LLC (Leased to: BKS, Inc.) to provide domestic wastewater conveyance and treatment services for the business located at 7276 US Highway 49, Hattiesburg, MS.

Attachments: [KS Pep's Point- Agreement](#)

V.-25 [2016-3013](#)

Ratify and confirm the Mayor's re-appointment of Mardis Walters (W2) to the Housing Authority Board for a term beginning 9/17/2016 and ending 9/16/2021.

Attachments: [Data Sheet- Walters](#)

VI. ROUTINE AGENDA**VI.-1** [2016-3000](#)

Acknowledge receipt of monthly budget report for the month ending September 30,2016, on permanent file in the City Clerk's Office.

Attachments: [EXP16.0916](#)
 [REV16.0916](#)

VI.-2 [2016-3014](#)

Acknowledge receipt of the audit for Pine Belt Regional Solid Waste Management Authority for the fiscal years ending June 30, 2016 and 2016, from Topp McWorther Harvey, PLLC(on file in the City Clerk's Office).

VI.-3 [2016-2998](#)

Accept grant offer from the Mississippi Department of Transportation Aeronautics Division in the amount of \$8,979.00 for the Hattiesburg-Bobby L. Chain Municipal Airport; Authorize Mayor to execute Airport Federal Matching Grant Agreement (Project No. AIP-3-28-0031-023-2016) in triplicate.

Attachments: [MDOT Grant Agreement](#)

VI.-4 [2016-3021](#)

Approve plans and specifications for the Pathway Improvements From Train Depot to Chain Park Project STP-8771-00(002) LPA/106943-701000; Authorize advertisement for bids for same.

Attachments: [106943-701000 Final Plans](#)
 [106943-701000 Final Specs](#)
 [Bid Advertisement](#)

VI.-5 [2016-3020](#)

Approve a Tenant Based Rental Assistance Contract with Shoemaker Property Management, LLC in the amount of \$835.00 (on behalf of Irene Martin) and authorize the Mayor to execute in triplicate for same. Authorize and approve issuance of a manual check for the same, per the attached memorandum. {Entitlement HOME}

Attachments: [Shoemaker Property Mgmt TBRA Contract 10-18-2016](#)

VI.-6 [2016-3019](#)

Approve and authorize issuance of manual check for CDBG Program Claims per the attached memorandum. {Entitlement CDBG}

Attachments: [Memorandum for CDBG Payment 10-18-2016](#)
 [Receipts- Bradley home Improvements](#)
 [Bradley Home Improvement](#)

VI.-7 [2016-3022](#)

Approve and authorize issuance of manual check for CDBG Program Claims per the attached memorandum. {Entitlement CDBG}

Attachments: [Memorandum for CDBG Payment #2 10-18-16](#)

VI.-8 [2016-2999](#)

Approve the sale of grave spaces, per attached memo.

Attachments: [Deed Receipts \(10-18-16\)](#)
 [Deeds \(10-18-16\)](#)

VI.-9 [2016-3032](#)

Approve claims docket for the period ending October 14, 2016.

Attachments: [10-18-16 Claims Docket](#)