

# **City of Hattiesburg, MS**

*200 Forrest St.  
P.O. Box 1898  
Hattiesburg, MS 39401*



## **Meeting Agenda**

**Tuesday, May 19, 2015**

**5:00 PM**

**Council Chambers**

**City Council**

**I. Call to Order****II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****IV. PRESENTATION AGENDA****V. POLICY AGENDA**

- V.-1**      [2015-1886](#)      Adopt an ordinance to change the zoning classification of a certain property located at 413 North Hattiesburg Avenue (Parcel 042F-26-153.00, PPIN 12334, Ward 5) from R-1C (Single-Family Residential) District to R-4 (High Density Residential) District, filed by Jarvis Brown (Hub City Management LLC), Applicant, on behalf of Susan Prisock (Long Land Investments, Inc), Owner. The Planning Commission recommended to APPROVE on April 1, 2015.

**Attachments:**      [April PC Minutes \(DRAFT\)](#)  
[Image Sheet - Palmers Crossing Complex](#)  
[Staff Summary - Palmers Crossing Complex \(Rezoning\)](#)  
[Ordinance - 413 North Hattiesburg Avenue - Palmers crossing Complex](#)  
[11X17 Preliminary Site Plan 2014 10 29](#)

- V.-2**      [2015-1876](#)      APPROVE or DENY the petition filed by Jim Smith (Key of Blue, Inc), Owner, to request a variance from Article 4, Section 53.04(3) which states that unattached accessory structures may not be located closer than sixty (60) feet to the front lot line, and instead allow a setback of eleven (11) feet, for a setback variance of forty-nine (49) feet. The property is located at 202 Patton Avenue (Parcel 028P-08-020.00, PPIN 24485, Ward 4) and is zoned R-1B (Single-Family Residential) District.; Hattiesburg Planning Commission recommended to DENY on May 6, 2015.

**Attachments:**      [May PC Minutes \(DRAFT\)](#)  
[Image Sheet - 202 Patton \(Setback Variance\)](#)  
[Staff Summary - 202 Patton \(Setback Variance\)](#)

- V.-3**      [2015-291](#)      Adopt a Resolution suspending the application of the requirements of The Land Development Code for properties to be repaired, rehabilitated and/or reconstructed by the funds made available to the applicants in the City of Hattiesburg from the Mississippi Development Authority (MDA) Neighborhood Home Program (NHP), located at 709 Alpha Avenue.

**Attachments:**      [Council Resolution MDA Alpha Ave 5-18-15](#)  
[William Brown - 709 Alpha Ave](#)

- V.-4**      [2015-1898](#)      Adopt a resolution approving the form of and authorizing the execution of a development agreement between the City of Hattiesburg and Roberts Company Inc., its successors and assigns relating to the Tax Increment Financing Plan(Corner Market); and for related purposes.

**Attachments:**      [Development Agreement- Corner Market](#)

- V.-5**      [2015-1899](#)      Adopt a resolution appointing Ronald W. Sampson, Sr. as Chief of Police for the City of Hattiesburg.

**Attachments:**      [Sampson- Resume](#)  
[Resolution- Sampson](#)

- V.-6**      [2015-292](#)      Adopt a Resolution authorizing Requisition No. 28 from the Project Fund Construction Account in connection with certain loan agreement, dated as of December 19, 2013, by and between the Mississippi Development Bank and the City of Hattiesburg.

**Attachments:**      [2013 Bond Resolution No. 28](#)

- V.-7**      [2015-1875](#)      Approve Supplemental Agreement No. 2 for Comprehensive Sewer Improvements Phase III, increasing construction contract by Nine Thousand Five Hundred Seventeen and 87/100 Dollars (\$ 9,517.87); Authorize Mayor to execute four (4) copies of said Supplemental Agreement No. 2; Approve Final Acceptance of Comprehensive Sewer Improvements Phase III; and Authorize Publication of the Notice of Final Settlement of contract of said project.

**Attachments:**      [Comswip Phase III Consent of Surety](#)  
[ComSwip Phase III Warranty Letter Jay Bearden Co](#)  
[ComSwip Phase III Contractor Affidavit](#)  
[ComSwip Phase III Supplemental Agreement No. 2](#)  
[ComSwip Phase III notice of final settlement](#)

- V.-8**      [2015-1879](#)      Approve and authorize Mayor to executed five (5) Cancellations of Deeds of Trusts as described in the attached memorandum. {Entitlement}

**Attachments:**      [Cancellation of Deeds of Trusts Memorandum - 05.11.15](#)  
[1 Cancellation of Deed of Trust Carolyn F. White 04.24.15](#)  
[2 Cancellation of Deed of Trust Olanda B. McDaniels 04.24.15](#)  
[3 Cancellation of Deed of Trust James M. Fenton 04.27.15](#)  
[4 Cancellation of Deed of Trust Christina Chatman 04.27.15](#)  
[5 Cancellation of Deed of Trust Kimberly Keys 04.27.15](#)

- V.-9**      [2015-1904](#)      Authorize Mayor to execute agreement with Neel-Schaffer, Inc. to provide services under the Comprehensive Sewer and Water Investment Project (COMSWIP) for the Engineering Design and Construction Phase of Wastewater Treatment Plant Access Road and Site Design Task Order #8.

**Attachments:**      [NS Task Order 8 agreement](#)

- V.-10**      [2015-1887](#)      Authorize Mayor to execute quadruple original Memorandum of Understanding between City of Hattiesburg and the Mississippi Transportation Commission for the 2015 MS Department of Transportation, Urban Youth Corp Grant in the amount of \$35,000.00.

**Attachments:**      [Urban Youth Corps Letter - City of Hattiesburg 2015](#)  
                                 [Urban Youth Corps MOU 2015 - Hattiesburg](#)

- V.-11**      [2015-1877](#)      Authorize Mayor to execute revised agreement between City of Hattiesburg, Parks and Recreation Department and League Sports Services, LLCI, for On-Line Sports Registration Services.

**Attachments:**      [SportsSignup Service Agreement - Hattiesburg MS-REVISED](#)

- V.-12**      [2015-1873](#)      Acknowledge receipt of Warranty Deed from Clara C. Boutwell for a parcel of land in Forrest County at the southwest corner of intersection of McLeod & Forrest.; Authorize City Clerk to record Deed with Forrest County.

**Attachments:**      [Clara Boutwell Warranty Deed](#)

- V.-13**      [2015-1881](#)      Acknowledge receipt of MS Department of Environmental Quality Grant Agreement Modification No. 1 extending date from December 31, 2014 to June 30, 2016 of Grant Agreement No. CATF003 Evaluation and Design For Erosion Control at Gordon's Creek Landfill Site.

**Attachments:**      [MDEQ Grant Agreement Modification No. 1](#)

- V.-14**      [2015-1884](#)      Ratify and confirm the Mayor's appointment of Sandra Thompson (Ward 2) to the Planning Commission for the remaining portion of a 5-year term (5/19/2015 to 5/12/2020).

**Attachments:**      [Memo appoint agenda item Thompson](#)  
                                 [Data sheet Thompson 2015](#)

- V.-15**      [2015-1889](#)      Accept donation and acknowledge receipt of Quitclaim Deed from See Spot Run Dog Park Inc., a non-profit corporation, for Lots 4,5,6,7 and 8, Block 143 of the Kamper and Whinnery Extension of the City of Hattiesburg (as described in attached surved and deed) for the purpose of establishing a dog park; authorize city clerk to record deed with Forrest County.

**Attachments:**     [Dog Park Resolution](#)  
[West Pine Dog Park Land Donation Documents](#)  
[letter](#)

- V.-16**     [2015-1910](#)     Approve and authorize Mayor to execute agreement in duplicate with Albert & Associates Architects, to provide design study for old Federal Courthouse for use as temporary Municipal Court, per attached letter.

**Attachments:**     [Agreement- Albert](#)

## **VI. ROUTINE AGENDA**

- VI.-1**     [2015-1795](#)     Authorize Mayor to Execute 2015 Yearly Maintenance Agreement between the City of Hattiesburg and Tyler Technologies for EnerGov Software.

**Attachments:**     [tyler2015](#)

- VI.-2**     [2015-1901](#)     Authorize submission of US Department of Interior 2015 Land Water Conservation Fund grant in the amount of \$100,000 on behalf of the See Spot Run Dog Park project.

**Attachments:**     [2015 DOI LWCF APP](#)

- VI.-3**     [2015-1883](#)     Authorize and approve publication of a Request for Proposals for Community Housing Development Organization (CHDO) funds in connection with the City of Hattiesburg's HOME Investment Partnership Act Program (HOME). {Entitlement}

**Attachments:**     [RFP - March 2015](#)  
[CHDO APP 12 3 12](#)  
[CHDO Capacity Self-Assessment Tool](#)  
[Market needs assessment 10 17 12](#)  
[RFP Instructions March 2015](#)

- VI.-4**     [2015-1880](#)     Acknowledge receipt of monthly budget report for the month of April 30, 2015, on permanent file in the City Clerk's Office.

**Attachments:**     [All Expenditures april 0415](#)  
[REV15.0415](#)

- VI.-5**     [2015-1893](#)     Acknowledge receipt of privilege license report for the month of April, 2015 form the Tax Department, as per recommendation.

**Attachments:**     [Renewals 5-19](#)  
[New 5-19](#)  
[PL Memo 5-19](#)

- VI.-6**     [2015-1890](#)     Acknowledge bids received on May 7, 2015 for Public Service Term Bid #20 - Ready Mix Concrete and Accept the bid from Pine Belt

Ready Mix as the lowest and best bid received that meets the City's advertised specifications for the period ending March 31, 2017

Attachments:      [05-19-Accept PS20](#)

- VI.-7      [2015-1891](#)      Acknowledge bids received on May 7, 2015 for Term Bid #33 - Uniform Rental Service and Accept the bid from G & K Services as the lowest and best bid that meets the City's advertised specifications for the period ending March 31, 2017

Attachments:      [05-19-Accept PS33](#)

- VI.-8      [2015-1903](#)      Take from the table to approve or deny to acknowledge receipt of the un-advertised bid for ready mix concrete.

Attachments:      [Tabled Ready Mix Un-advertised Bid](#)

- VI.-9      [2015-1897](#)      Rescind Term Bid Item #25 - Concrete & Brick Transportation Structures for the Engineering Department awarded to Barnett Concrete and recorded in the minutes of the May 5, 2015 City Council Meeting (Legistar File ID 2015-1848), as per memorandum attached; Approve Changed Specifications and Authorize Publication of Advertisement for above item.

Attachments:      [05-19-Rescind and Readvertise PS25](#)

- VI.-10      [2015-1895](#)      Approve the sale of grave spaces, per attached memo.

Attachments:      [Receipts 5-19](#)

[Cemetery Deeds 5-19](#)

- VI.-11      [2015-1882](#)      Approve and authorize issuance of a manual check for CDBG Program Claims per attached memorandum. {Entitlement}..

Attachments:      [MEMORANDUM for City Council Manual Check Request may 19](#)

[Breakthrough Community Services - Utility Assistance Payment #8](#)

- VI.-12      [2015-1894](#)      Approve claims docket for the period ending May 15, 2015.

Attachments:      [Docket 15 05-15](#)